

**CITY OF MURRIETA  
Council Chambers  
1 Town Square  
Murrieta 92562**



**Tuesday, April 2, 2024  
4:00 PM CLOSED SESSION  
6:00 PM REGULAR MEETING  
MINUTES**

The City of Murrieta intends to comply with the Americans with Disabilities Act (ADA). Persons with special needs should call the City Clerk Department at (951) 461-6031 or email at [CityClerk@murrietaca.gov](mailto:CityClerk@murrietaca.gov) at least 72 hours in advance. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the public counter at City Hall located at 1 Town Square, Murrieta, CA during normal business hours.

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**Lori Stone  
Mayor**

**Cindy Warren  
Mayor Pro Tem**

**Lisa DeForest  
Council Member**

**Jon Levell  
Council Member**

**Ron Holliday  
Council Member**

**Kim Summers, City Manager  
Tiffany Israel, City Attorney  
Cristal McDonald, City Clerk**

**MURRIETA CITY COUNCIL (CC)  
MURRIETA COMMUNITY SERVICES DISTRICT (CSD)  
MURRIETA FIRE DISTRICT (FD)  
MURRIETA LIBRARY BOARD (LB)  
MURRIETA REDEVELOPMENT SUCCESSOR AGENCY (RSA)  
MURRIETA HOUSING AUTHORITY (HA)  
MURRIETA FINANCING AUTHORITY (FA)**

**YOU MAY VIEW THE MEETING LIVESTREAMED VIA THE CITY'S WEBSITE AT  
<https://murrieta.legistar.com/Calendar.aspx>**

**4:00 PM CLOSED SESSION**

**CALL TO ORDER 4:00 p.m.**

**ROLL CALL**

**Present:** Council Member Jon Levell  
Council Member Ron Holliday  
Mayor Pro Tem Cindy Warren  
Mayor Lori Stone

**Absent:** Council Member Lisa DeForest (*Arrived late*)

City Council

April 2, 2024

**PUBLIC COMMENTS - CLOSED SESSION ITEMS ONLY** None

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

City Clerk Cristal McDonald announced the following Closed Session items:

**CLOSED SESSION**

**CS1. Conference with Labor Negotiators**

The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the city manager, the city attorney, and the City's negotiators, regarding labor negotiations with (1) the Murrieta General Employees' Association; and (2) the Murrieta Supervisors' Association.

**CS2. Conference with Legal Counsel - Anticipated Litigation**

The City Council will conduct a closed session, pursuant to Government Code sections 54956.9(d)(2), because there is a significant exposure to litigation in three cases.

**RECESS TO CLOSED SESSION** 4:02 p.m.

**6:00 PM REGULAR MEETING**

**CALL TO ORDER** 6:08 p.m.

**ANNOUNCEMENT OF CLOSED SESSION ACTION**

City Attorney Tiffany Israel: No reportable action on Closed Session Item Nos. CS1-CS2.

**ROLL CALL**

Present: Council Member Lisa DeForest  
Council Member Jon Levell  
Council Member Ron Holliday  
Mayor Pro Tem Cindy Warren  
Mayor Lori Stone

City Clerk Cristal McDonald later confirmed that Council Member DeForest was present for all of Closed Session.

**PLEDGE OF ALLEGIANCE** Carol Holler

**INVOCATION** Pastor Salvador Rangel, Calvary Baptist Church

**PRESENTATIONS**

Proclamation - Innovation Month

Proclamation - Retirement, Ivan Holler, Assistant City Manager

City Council

April 2, 2024

## **APPROVAL OF AGENDA**

Action: It was moved by Mayor Pro Tem Warren, seconded by Council Member DeForest to approve the Agenda for April 2, 2024.

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone

Noes: None

## **CITY MANAGER - ADMINISTRATIVE UPDATE**

City Manager Kim Summers introduced the following department updates/announcements:

- Public Information: Community Report, Public Information Officer Cristina Davies

## **GOVERNING BODY COMMISSION/COMMITTEE/BOARD (CCB) REPORTS**

Council Member Holliday: Provided attendance/reported the following:

- Local Agency Formation Commission
- Riverside Conservation Authority

Mayor Pro Tem Warren: Provided attendance/reported the following:

- Southwest Elected Leaders' Collaborative
- Riverside Transit Agency Commission

Mayor Stone: Provided attendance/reported the following:

- Southwest Elected Leaders' Collaborative

## **PUBLIC COMMENTS (NON-AGENDA)**

Maricela Veldhuizen: Spoke on public safety concerns and accountability.

Aimee Edgeworth: Spoke about a train project.

## **CONSENT CALENDAR - APPROVAL OF ITEMS 1 – 13**

Action: It was moved by Council Member Holliday, seconded by Council Member DeForest to approve Consent Calendar Item Nos. 1-13, with the exception of *Item No. 11 that was pulled for discussion*.

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone

Noes: None

## City Council

April 2, 2024

1. Waive Reading of All Ordinance Adoptions on the Agenda and Read by Title Only

Recommended Action:

Waive reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

2. Minutes

Recommended Action:

Approve the minutes of the March 19, 2024 City Council Regular Meeting.

3. Check Register February 2024

Recommended Action:

Adopt Resolution No. 24-4728 entitled: *A Resolution of the City Council of the City of Murrieta, California, Ratifying the Check Register for the Month of February 2024* in the amount of \$3,050,764.82 (Check Numbers 158232-158720).

4. Monthly Investment Transaction Report for February 2024

Recommended Action:

Receive and file the Monthly Investment Transaction Report for February 2024.

5. Agreement with Blue Violet Networks for Telephone Support Services

Recommended Action:

Approve a three-year agreement with Blue Violet Networks for Managed Services Support of the City's Mitel Telephone Systems in the amount of \$56,278.80; and

Authorize the City Manager to execute the agreement and related documents.

6. Agreement Renewal with Brightly Software, Inc. for Computerized Maintenance Management Software

Recommended Action:

Authorize an agreement renewal with Brightly Software, Inc. (formerly Dude Solutions, Inc.) for Computerized Maintenance Management Software in the amount of \$44,491.56 for Fiscal Year 2024/25;

Authorize the City Manager to execute all necessary documents for services for an additional two fiscal years, 2025/26 and 2026/27; and

Authorize using the Sourcewell Cooperative Contract 090320-SDI to procure the services from Brightly Software, Inc.

7. Housing Element and General Plan Annual Progress Reports 2023

Recommended Action:

Receive and accept public testimony regarding the Murrieta Housing Element Annual Progress Report and General Plan Annual Progress Report for calendar year 2023; and

Authorize the documents to be submitted to the State Department of Housing and Community Development and the Governor's Office of Planning and Research.

8. American Rescue Plan Act Project Update

Recommended Action:

Approve the reallocation of \$2,000,000 in American Rescue Plan Act (ARPA) funding originally allocated to the California Oaks Sports Park Pool Project (CIP 22025) to the Amphitheater Parking Lot Project (CIP 10041);

Amend the Fiscal Year 2023/24 Capital Improvement Budget to remove ARPA funding from the California Oaks Sports Park Pool Project (22025) and reallocate it to the Town Square Park Amphitheater Parking Project (10041);

Approve the reallocation of the remaining ARPA funding of \$134,932 budgeted for the COVID-19 PPE Expenses program (50115) and allocate this funding to the construction of several Pickleball courts in existing public parks; and

Approve the transfer of ARPA interest earnings to the City's local funds.

9. Agreement with GovInvest, Inc.

Recommended Action:

Authorize a three-year software licensing agreement with GovInvest, Inc.;

Authorize the City Manager to execute all necessary documents for a period of three years;

Authorize the City Council to waive the bidding requirements; and

Appropriate additional funding in the Fiscal Years 2023/24 and 2024/25 Operating Budget.

10. Image Trend Consultant Account Services

Recommended Action:

Approve an agreement with Image Trend, LLC for system account advisement services; and

Authorize the City Manager to execute the Work Order Agreement.

12. Acceptance of CalRecycle Rubberized Pavement Grant, Amend CIP Budget, and Appropriation of Funds

Recommended Action:

Authorize the City Manager to accept the CalRecycle Grant No. TRP16-23-0020 award in the amount of \$145,720 from the State of California Environmental Protection Agency;

Ratify execution of the grant agreement;

Amend the Fiscal Year 2023/24 Capital Improvement Plan Budget to appropriate an expenditure budget in CIP Project No. 13047; and

Amend the Fiscal Year 2023/24 Operating Budget to appropriate a grant revenue budget.

13. Parcel Charge for National Pollution Discharge Elimination System Program

Recommended Action:

Adopt Resolution No. 24-4729 entitled: *A Resolution of the City Council of Murrieta, California, Requesting that the County of Riverside Levy the Fiscal Year 2024/25 Community Service Area 152 Parcel Charge and Requesting Continued Participation in Community Service Area 152;*

Direct the City Clerk to certify approval of the Resolution and submit a certified copy to the County of Riverside; and

Amend the Fiscal Year 2024/25 Operating Budget to match the estimated levy amount.

**PULLED CONSENT CALENDAR ITEMS**

11. Delayed Purchase and Upfitting of Police Vehicles from FY 2022/23 Budget

Police Chief Anthony Conrad and City Manager Kim Summers responded to Council Member Levell's questions; and answered additional questions from the City Council.

Public Comments:

Terry Gilmore: Spoke to and requested the City look into purchasing vehicles from local dealerships.

Action:

After discussion, it was moved by Council Member Levell, seconded by Mayor Pro Tem Warren, to postpone the purchase of the vehicles to the next City Council in order to provide an opportunity to local dealerships.

The motion carried by the following vote:

|         |   |
|---------|---|
| Ayes:   | Warren, Levell, Holliday, Stone, Deforest |
| Noes:   | None                                      |
| Absent: | None                                      |

**DISCUSSION****14. Amending to the Comprehensive Salary Schedule for Fiscal Year 2023/24**

Staff report and PowerPoint presentation provided by Human Resources Analyst Michelle Tamez. Administrative Services Director Diego Chavez was available to answer questions from the City Council.

Public Comments:

None

Action: After review and discussion, it was moved by Council Member Holliday, seconded by Mayor Pro Tem Warren to adopt Resolution No. 24-4730, entitled: *A Resolution of the City Council of the City of Murrieta, California, Amending the Comprehensive Salary Schedule for Fiscal Year 2023/24.*

The motion carried by the following vote:

Ayes: Warren, Levell, Holliday, Stone, Deforest

Noes: None

Absent: None

**15. Conduct a Discussion and Adopt Resolution No. 24-4731 to Confirm the Statements of Costs and Approve Special Assessments to be Levied on the Property Tax Bill for Nuisance Abatements on Three Properties**

Staff report and PowerPoint presentation provided by Code Enforcement Supervisor Nolan Berentis. Development Services Director David Chantarangsu was available to answer questions from the City Council.

Public Comments:

None

Action: After review and discussion, it was moved by Council Member DeForest, seconded by Mayor Pro Tem Warren to:

Adopt Resolution No. 24-4731 entitled: *A Resolution of the City Council of the City of Murrieta, California Confirming Statements of Costs and Authorizing a Special Assessment on Properties for Recovery of Nuisance Abatement Costs* on the following properties:

- A. 25490 Blackthorne Drive
- B. 29500 Via Princesa
- C. 24189 Saradella Court; and

Establish a revenue budget of \$21,305.87 in the Fiscal Year 2024/25 Operating Budget.

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The motion carried by the following vote:

Ayes: Warren, Levell, Holliday, Stone, Deforest  
 Noes: None  
 Absent: None

16. Presentation and Review of the City of Murrieta's Fiscal Year 2022/23 Annual Comprehensive Financial Report and Single Audit Report

Staff report and PowerPoint presentation provided by Finance Manager Jennifer Terry and Brianna Schultz from Rogers, Anderson, Malody & Scott, LLP. Finance Director Javier Carcamo was available to answer questions from the City Council.

Public Comments:

None

Action: After review and discussion, it was moved by Council Member Holliday, seconded by Council Member DeForest to receive and file the Fiscal Year 2022/23 Annual Comprehensive Financial and Single Audit Reports.

The motion carried by the following vote:

Ayes: Warren, Levell, Holliday, Stone, Deforest  
 Noes: None  
 Absent: None

17. Code Enforcement Policy Subcommittee and Southwest Elected Leaders Collaborative Appointment Review

Staff report and PowerPoint presentation provided by City Clerk Cristal McDonald.

Public Comments:

None

Action: After review and discussion, it was moved by Council Member Holliday, seconded by Council Member DeForest to:

Establish by minute order:

A Code Enforcement Policy Ad Hoc Subcommittee, with the sunset of the subcommittee upon a final recommendation to the City Council; and

Appoint Council Member Holliday and Mayor Stone to serve on the Code Enforcement Policy Ad Hoc Subcommittee.

Review appointments to the Southwest Riverside County Elected Leaders Collaborative; Council Member Holliday withdrew his membership. Mayor Pro Tem Warren was nominated and appointed as a delegate.



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The motion carried by the following vote:

|         |   |
|---------|---|
| Ayes:   | Warren, Levell, Holliday, Stone, Deforest |
| Noes:   | None                                      |
| Absent: | None                                      |

### **GOVERNING BODY ANNOUNCEMENTS**

Council Member DeForest provided verbal Governing Body Announcements, and Council Member Holliday, Mayor Pro Tem Warren, and Mayor Stone provided their Governing Body Announcements to be made part of the City's record.

### **COUNCIL MEMBER WITHDRAWS AND REQUESTS TO ADD ITEMS TO FUTURE AGENDAS**

Council Member DeForest: None

Council Member Levell: None

Council Member Holliday: None

Mayor Pro Tem Warren: None

Mayor Stone: None

### **ADJOURNMENT 8:25 p.m.**

Mayor Stone adjourned the meeting quoting Laura Bush in honor of Library Week.

"Libraries offer, for free, the wisdom of the ages—and sages—and, simply put, there's something for everyone inside."



Cristal McDonald, City Clerk

