

**CITY OF MURRIETA**  
**Council Chambers**  
**1 Town Square**  
**Murrieta, CA 92562**



**Tuesday, January 21, 2025**  
**4:30 PM CLOSED SESSION**  
**6:00 PM REGULAR MEETING**  
**AMENDED MINUTES**

The City of Murrieta intends to comply with the Americans with Disabilities Act (ADA). Persons with special needs should call the City Clerk Department at (951) 461-6031 or email at [CityClerk@murrietaca.gov](mailto:CityClerk@murrietaca.gov) at least 72 hours in advance. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the public counter at City Hall located at 1 Town Square, Murrieta, CA during normal business hours.

Any presentation requiring the use of the City of Murrieta's equipment must be submitted to the City Clerk's department 72 hours prior to the scheduled City Council meeting at City Hall located at 1 Town Square, Murrieta, CA; via email at [CityClerk@MurrietaCA.gov](mailto:CityClerk@MurrietaCA.gov) or call (951) 461-6031. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the public counter at City Hall located at 1 Town Square, Murrieta, CA during normal business hours.

**Cindy Warren**  
**Mayor**

**Jon Levell**  
**Mayor Pro Tem**

**Lisa DeForest**  
**Council Member**

**Lori Stone**  
**Council Member**

**Ron Holliday**  
**Council Member**

**Justin Clifton, City Manager**  
**Tiffany Israel, City Attorney**  
**Cristal McDonald, City Clerk**

**MURRIETA CITY COUNCIL (CC)**  
**MURRIETA COMMUNITY SERVICES DISTRICT (CSD)**  
**MURRIETA FIRE DISTRICT (FD)**  
**MURRIETA LIBRARY BOARD (LB)**  
**MURRIETA REDEVELOPMENT SUCCESSOR AGENCY (RSA)**  
**MURRIETA HOUSING AUTHORITY (HA)**  
**MURRIETA FINANCING AUTHORITY (FA)**

**YOU MAY VIEW THE MEETING LIVESTREAMED VIA THE CITY'S WEBSITE AT**  
**<https://murrieta.legistar.com/Calendar.aspx>**

**4:30 PM CLOSED SESSION**

**CALL TO ORDER 4:32 p.m.**

**Received After Agenda Printed**

**City Council Meeting** Regular 18<sup>th</sup>

**Item No.** 2

**Info.** Amended Minutes

**ROLL CALL**

Present: Council Member Lori Stone  
Council Member Lisa DeForest  
Mayor Cindy Warren

Absent: Mayor Pro Tem Jon Levell *(was present for all of closed session)*  
Council Member Ron Holliday *(was present for all of closed session)*

**PUBLIC COMMENTS - CLOSED SESSION ITEMS ONLY** None.

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

City Clerk Cristal McDonald announced the following Closed Session items:

**CLOSED SESSION****CS1.** Conference with Real Property Negotiators

The City Council will conduct a closed session, pursuant to Government Code section 54956.8, to enable the City Council to consider written findings regarding the City of Murrieta's Proposed Surplus Land Disposition documentation for the Property Located at APN 906-080-041, a 1.73-Acre portion of APN 906-080-042, and a 1.58-Acre portion of APN 906-080-033.

**CS2.** Conference with Real Property Negotiator

Recommended Action: The City Council will conduct a closed session, pursuant to Government Code section 54956.8, to enable the City Council to consider negotiations and to give direction to its negotiators regarding that certain real property, Town Square Park Amphitheater - 11 Town Square Park, Murrieta. The City's real property negotiators, the City Manager, Assistant City Manager, Director of Economic Development, and City Attorney, will seek direction from the City Council regarding the price and terms for this property.

**CS3.** Public Employee Performance Evaluation and Compensation

The City Council will hold a closed session with the City's personnel officer, the city manager, pursuant to Government Code Sections 54957 and 54957.6(a), to conduct an employee performance evaluation of the City Attorney and to discuss the compensation provided to the City Attorney.

**RECESS TO CLOSED SESSION** 4:35 p.m.

**6:00 PM REGULAR MEETING**

**CALL TO ORDER** 6:11 p.m

**ANNOUNCEMENT OF CLOSED SESSION ACTION**

City Attorney Tiffany Israel reported the following Closed Session Action: No reportable action for Closed Session Items Nos. CS1 – CS3.

**ROLL CALL**

Present: Council Member Lori Stone  
Council Member Lisa DeForest  
Council Member Ron Holliday  
Mayor Pro Tem Jon Levell  
Mayor Cindy Warren

Absent: None

**PLEDGE OF ALLEGIANCE** Cole Canyon Elementary School Choir

**INVOCATION** Reverend Melissa Rusler, Murrieta United Methodist Church

**PRESENTATIONS**

Mr. Justin Clifton, City Manager – Oath of Office

**APPROVAL OF AGENDA**

Action: It was moved by Council Member Holliday, seconded by DeForest to approve the Agenda for January 21, 2025.

The motion carried by the following vote:

Ayes: Levell, Warren, Holliday, DeForest, Stone  
Noes: None

**CITY MANAGER - ADMINISTRATIVE UPDATE**

Wildfire and Power Outage Emergency Response: Bernard Molloy, Fire Chief  
Winchester Closures: Bob Moehling, Public Works Director  
Community Update: Cristina Davies, Public Information Officer

**GOVERNING BODY COMMISSION/COMMITTEE/BOARD (CCB) REPORTS**

Mayor Pro Tem Warren:	Provided attendance/reported the following: <ul style="list-style-type: none"><li>• Riverside Transit Agency (RTA)</li><li>• Riverside County Transportation Commission (RCTC)</li></ul>
Council Member Holliday:	Provided attendance/reported the following: <ul style="list-style-type: none"><li>• Regional Conservation Authority (RCA)</li></ul>
Council Member DeForest:	Provided attendance/reported the following: <ul style="list-style-type: none"><li>• Southwest Higher Education Coalition</li></ul>

**PUBLIC COMMENTS (NON-AGENDA)**

- John P. Perry: Spoke on concerns over water on his property.
- Bryant Rumbaugh: Spoke on the current form of government and public engagement.
- Marshall Hamilton: Provided a handout and spoke on the SAFE Family Justice Centers programs.
- Roberta Borglum: Spoke on concerns over the lack of an apartment complex recycling program.

**CONSENT CALENDAR - APPROVAL OF ITEMS 1 – 10**

Action: It was moved by Mayor Pro Tem Levell, seconded by Council Member DeForest to approve Consent Calendar Item Nos. 1-10.

*Council Member Stone recused herself from Item No. 6 only due to owning property within 1,000 of the project.*

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone  
Noes: None

**1. Waive Reading of All Ordinance Adoptions on the Agenda and Read by Title Only**

**Recommended Action:**

Waive reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

**2. Minutes**

**Recommended Action:**

Approve the minutes of the December 17, 2024, Regular City Council Meeting.

**3. Check Register November 2024**

**Recommended Action:**

Adopt a Resolution 25-4803 entitled: *A Resolution of the City Council of the City of Murrieta, California, Ratifying the Check Register for the Month of November 2024 in the amount of \$4,057,246.91 (Check Numbers 162198-162573).*

4. Monthly Investment Transaction Report for November 2024

Recommended Action:

Receive and file the Monthly Investment Transaction Report for November 2024.

5. Approve an Agreement with Unity OnBase - Konica Minolta for the Electronic Content Management System

Recommended Action:

Approve an Agreement with Unity OnBase - Konica Minolta for the City's Electronic Content Management System, for a total not to exceed the amount of \$125,000.02 in a form approved by the City Attorney;

Amend the Fiscal Year 2024/25 Operating Budget by establishing an additional appropriation of \$53,914.64 in General Ledger Account 7268340-62160;

Authorize exemption from bidding requirements; and

Authorize the City Manager to execute the agreement.

6. First Amendment to the Temporary License Agreement with Juniper Trails, LLC for Use of Property at Murrieta Equestrian Center

Recommended Action:

Approve the First Amendment to the Temporary License Agreement with Juniper Trails, LLC for use of a portion of the property at the Murrieta Equestrian Center;

Amend the Fiscal Year 2024/25 Operating Budget; and

Authorize the Mayor to execute the First Amendment to the Temporary License Agreement.

7. Second Amendment to Goodsides, LLC Agreement for Videoing and Editing Services

Recommended Action:

Approve the Second Amendment to the Goodsides, LLC Agreement for video and editing services, increasing the not-to-exceed amount to \$150,000, and extending the term of the agreement through June 1, 2026; and

Authorize the City Manager to execute the Second Amendment to the Agreement.

8. Change Order for Construction Management Services with Anser Advisory for Tot Lot Improvements Phase 1

Recommended Action:

Approve a change order to Purchase Order P03688 with Anser Advisory Management LLC, in the amount of \$49,660, for Construction Management Services related to the Tot Lot Improvements Project Phase 1; and

Approve an additional budgetary appropriation for Capital Improvement Projects (CIPs) 22026, 22035, 22036, and 22038 from Park Land Development Impact Fees using Unassigned Fund Balance.

9. Purchase of Electric Vehicle Charging Stations

Recommended Action:

Approve the purchase of two (2) electric vehicle (EV) charging stations from Beam Global for a total amount of \$177,695.05;

Authorize exemption from bidding requirements;

Amend the Fiscal Year 2024/25 Operating and Capital Improvement Budgets; and

Authorize the City Manager to execute all related purchase documents.

10. Approval of an Agreement with Hinderliter, de Llamas and Associates (HdL) for Sales Tax Recovery Services

Recommended Action:

Approve a two-year Agreement with Hinderliter, de Llamas (HdL) for Sales Tax Recovery Services, retroactively approving the date of the Agreement to January 1, 2025;

Authorize the exemption from bidding requirements; and

Authorize the City Manager to execute the Agreement.

**PULLED CONSENT CALENDAR ITEMS** None.

**DISCUSSION****11. Appointment of City Commissions**

City Clerk Cristal McDonald provided the staff report and a PowerPoint presentation. The Commission Appointments Subcommittee (Council Member DeForest and Holliday) provided a brief report out.

Public Comments:

LaVerne Davis: Spoke on her qualifications for the Library Advisory Commission.

Whitney Moylan Spoke on her qualifications for the Parks and Recreation  
Fernandez: Commission.

Action: After discussion, it was moved by Council Member Holliday, seconded by Council Member DeForest to appoint Commission members as recommended by the *Commission Appointments Ad-Hoc Subcommittee* to the following City Commissions:

Library Advisory Commission (2 Regular Members)

Laverne Davis, Regular Member

Nicole Davis, Regular Member

Parks and Recreation Commission (2 Regular Members, 1 Alternate)

Paul Parker, Regular Member

Whitney Moylan, Regular Member

Bryan Glassman, Alternate No. 1

Traffic Commission (2 Regular Members, 1 Alternate)

Cathy Bearse, Regular Member

James Chavez, Regular Member

Maria Robinson, Alternate No. 1; and

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone

Noes: None

Consensus was received to bypass the interview process of the planning applicants.

Public Comments:

- Vijay Raghaven: Spoke in support of Sara Halvorson as a Planning Commissioner.
- Brian Horner: Spoke in support of Sara Halvorson as a Planning Commissioner.
- Nick Pardue: Spoke in support of Sara Halvorson and Michael DeSena as a Planning Commissioner.
- Bob Kowell: Spoke in support of Sara Halvorson and Michael DeSena as a Planning Commissioner.
- Brandy Meeker: Spoke in support of Michael DeSena as a Planning Commissioner.
- Deepak Kumar: Spoke in support of Sara Halvorson as a Planning Commissioner.
- Thomas Beamish: Spoke on his qualifications to be appointed as a Planning Commissioner.
- Keelan McCullough: Spoke on his qualifications to be appointed as a Planning Commissioner.
- Michael DeSena: Spoke on his qualifications to be appointed as a Planning Commissioner.
- Sara Halvorson Saha: Spoke on her qualifications to be appointed as a Planning Commissioner.
- John Rose: Spoke on his qualifications to be appointed as a Planning Commissioner.

Action: Mayor Pro Tem Levell motioned to appoint Tom Beamish and Michael DeSena as Regular Members with no appointments to the Alternate positions.

Action: Council Member Stone created a substitute motion to appoint Tom Beamish and Michael DeSena as Regular Members with Sara Halvorson as Alternate No. 1 and John Rose as Alternate No. 2.

Action: Mayor Pro Tem Levell amended the original motion, and was seconded by Council Member Stone to appoint Tom Beamish and Michael DeSena as Regular Members with Sara Halvorson as Alternate No. 1.

The motion carried by the following vote:

Ayes: Stone, Holliday, Levell, Warren  
Noes: DeForest

**12. Presentation and Review of the City of Murrieta's Fiscal Year 2023/24 Annual Comprehensive Financial Report and Single Audit Report**

Staff report and PowerPoint presentation provided by Finance Manager Jennifer Terry, Jeffrey McKennan, CPA with City consultant Rogers, Anderson, Malody, & Scott LLP. Accounting Manager Ashley Lopez was available to answer questions.

Action: It was moved by Council Member Holliday, seconded by Mayor Pro Tem Levell to receive and file the Fiscal Year 2023/24 Annual Comprehensive Financial and Single Audit Reports.

The motion carried by the following vote:

Ayes: DeForest, Stone, Levell, Holliday, Warren  
Noes: None

**13. Citywide Traffic Congestion - Traffic Pilot Program**

City Engineer Jeff Hitch and City Traffic Engineer Brian Stephenson provided the staff report and PowerPoint presentation. Director of Public Works Bob Moehling was available to answer questions.

Action: After discussion it was moved by Council Member Stone, seconded by Mayor Pro Tem Levell to authorize staff to implement a traffic pilot program along Los Alamos Road, between Hospitality Place and Whitewood Road, to determine the effectiveness of implementing manual traffic control within the City's Traffic Management Center during periods of peak congestion.

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone  
Noes: None

**14. Adoption of the 2025 Legislative Platform**

Management Analyst Isaac Bravo provided the staff report and PowerPoint presentation.

Action: It was moved by Council Member Holliday, seconded by Council Member Stone to approve the 2025 Legislative Platform as presented.

The motion carried by the following vote:

Ayes: DeForest, Stone, Holliday, Levell, Warren,  
Noes: None

15. City Council Subcommittees and Appointment of City Affiliated Boards and Commissions

City Clerk Cristal McDonald provided the staff report and PowerPoint presentation.

Action: Via consensus it was approved to appoint Council Member Stone and Council Member Holliday to the Code Enforcement Policy Ad-Hoc Subcommittee.

Action: It was moved by Council Member DeForest, seconded by Council Member Holliday to eliminate the Commissions Appointment Ad-Hoc Subcommittee.

The motion carried by the following vote:

Ayes: DeForest, Stone, Holliday, Levell, Warren,  
Noes: None

Action: It was moved by Council Member Stone, seconded by Council Member Holliday to appoint Council Member Stone and Mayor Pro Tem Levell to the Homeless Services Ad-Hoc Subcommittee.

The motion carried by the following vote:

Ayes: DeForest, Stone, Holliday, Levell, Warren,  
Noes: None

Action: It was moved by DeForest, seconded by Council Member Holliday to appoint Mayor Warren to the State and Federal Legislative workgroup, Council Member Stone to the State Legislative workgroup and Council Member DeForest to the Federal Legislative workgroup.

The motion carried by the following vote:

Ayes: DeForest, Stone, Holliday, Levell, Warren,  
Noes: None

Action: It was moved by Council Member Holliday, seconded by Council Member Stone to appoint Council Member Holliday and Mayor Pro Tem Levell to the Los Alamos Hills Sports Park Phase 2 Subcommittee.

The motion carried by the following vote:

Ayes: DeForest, Stone, Holliday, Levell, Warren,  
Noes: None

Consensus was received to continue past 10 p.m.

Action: It was moved by Council Member Holliday, seconded by Council Member

DeForest to appoint the following delegates/representative and alternates to the following City Affiliated Agencies/Organizations:

Animal Control Joint Powers Authority

- Council Member DeForest, Delegate
- Mayor Pro Tem Levell, Alt.

City Selection Committee (LAFCO)

- Council Member Holliday, Delegate
- Mayor Pro Tem Levell, Alt.

Regional Conservation Authority (RCA)

- Council Member Holliday, Delegate
- Mayor Pro Tem Levell, Alt.

League of California Cities

- Council Member Stone, Delegate
- Mayor Warren, Alt.

Riverside County Habitat Conservation Agency (RCHCA)

- Council Member DeForest, Delegate
- Mayor Pro Tem Levell, Alt.

Riverside County Transportation Commission Board (RCTC)

- Mayor Warren, Delegate
- Council Member DeForest, Alt.

Riverside Transit Agency (RTA)

- Mayor Warren, Delegate
- Mayor Pro Tem Levell, Alt.

Southern California Association of Governments (SCAG)

- Mayor Pro Tem Levell, Delegate
- Council Member Stone, Alt.

Western Riverside Council of Governments (WRCOG)

- Council Member Stone, Delegate
- Council Member Holliday, Alt.

Southwest Riverside Elected Leaders Collaborative

- Council Member Stone
- Mayor Warren

The motion carried by the following vote:

Ayes: DeForest, Stone, Holliday, Levell, Warren,

Noes: None

## **NOTIFICATIONS**

City Clerk Cristal McDonald announced the following notification:

Notice of Pending Approval of Final Parcel Map – PM 38373

**RECONSIDERATION** None.

## **GOVERNING BODY ANNOUNCEMENTS**

Council Member DeForest, Council Member Holliday, and Mayor Warren, provided their Governing Body Announcements to be made part of the City's record.

Council Member Stone and Mayor Pro Tem Levell deferred their Governing Body Announcements.

## **COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS**

Council Member Stone: Requested to have a mock scenario of a City disaster. City Manager Clifton suggested an Emergency Operations training following a workshop.

Consensus was received.

Mayor Pro Tem Levell: Requested to bring a discussion to review a pilot program in the city to address matters involving technology, enforcement, and safety protocols (e-bikes).

Consensus was received.

**ADJOURNMENT** 10:07 p.m.