



Fiscal Year 2023/24 First Quarter Budget Update

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November 21, 2023, City Council Meeting, Agenda Item No.8



Fiscal Year 2023/24 First Quarter Budget Update

Overview

- 1st Year of the Biennial (two-year) Budget
- First Quarter Updates (7/1/23-9/30/23)
 - Year-to-Date Revenues & Expenditures
 - Quarter-to-Quarter Comparisons
- Approval of First Quarter Budget Adjustments
- Request to Appropriate Sustainability Reserves
- Future Budget Updates

Fiscal Year 2023/24 First Quarter Budget Update

Citywide Overview- Revenue & Expenditures with Proposed Budget

CITYWIDE					
	FY 2023/24 Amended Budget	YTD thru 9/30/2023	% Received thru 9/30/2023	Proposed Adjustments	FY 2023/24 Proposed Amended Budget
Revenues					
Taxes-Sales Tax	\$ 58,450,800	\$ 4,255,959	7%	\$ -	\$ 58,450,800
Taxes-Property	29,257,137	-	0%	-	29,257,137
Charges for Services	21,150,219	2,825,715	13%	-	21,150,219
Other Misc Revenue	19,347,771	12,717,102	66%	-	19,347,771
Transfer In	12,443,508	10,157	0%	-	12,443,508
Special Assessments	11,604,336	92,993	1%	-	11,604,336
Taxes-VLF/Property Tax Comp	9,830,800	-	0%	-	9,830,800
Tax-Special Tax	9,674,724	4,879	0%	-	9,674,724
Taxes-Franchises	4,710,000	3,825	0%	-	4,710,000
Taxes-Other	4,049,700	547,786	14%	-	4,049,700
Taxes-Transient Occupancy Tax	3,955,000	330,362	8%	-	3,955,000
License/Permit Fees	1,918,875	556,240	29%	-	1,918,875
Taxes-Business Licenses	1,014,700	304,715	30%	-	1,014,700
Taxes-Property Transfer	800,000	90,999	11%	-	800,000
Chrg for Svc-Waste Management	550,000	-	0%	-	550,000
Chrg for Svc-Appeals/Admin Fee	250	-	0%	-	250
Loan/Bond/Lease Proceeds	-	2,300	100%	-	-
Total Revenue	\$ 188,757,820	\$ 21,743,031	12%	\$ -	\$ 188,757,570
	FY 2023/24 Amended Budget	YTD thru 9/30/2023	% Used thru 9/30/2023	Proposed Adjustments	FY 2023/24 Proposed Amended Budget
Expenditures					
Personnel Costs	\$ 89,518,515	\$ 16,709,348	19%	\$ 5,465,843	\$ 94,984,358
Operations & Maintenance	59,425,261	9,326,295	16%	805,611	60,230,872
Capital Outlay	5,951,717	1,404,948	24%	542,850	6,494,567
Allocations	9,859,971	1,116,773	11%	-	9,859,971
Transfer Out	12,443,508	10,157	0%	-	12,443,508
Total Expenditures	\$ 177,198,972	\$ 28,567,521	16%	\$ 6,814,304	\$ 184,013,276
Contribution to/(Use of) Fund Balance	\$ 11,558,849				\$ 4,744,295

Fiscal Year 2023/24 First Quarter Budget Update

Citywide Overview- Revenue Year-to-Date

- 12% of Revenue Budget Collected to Date
- Most Significant Revenue Sources
- Certain Revenues are Collected Periodically Throughout the Year

CITYWIDE				
	FY 2023/24 Amended Budget	YTD thru 9/30/2023	% Received thru 9/30/2023	
Revenues				
Taxes-Sales Tax	\$ 58,450,800	\$ 4,255,959	7%	
Taxes-Property	29,257,137	-	0%	
Charges for Services	21,150,219	2,825,715	13%	
Other Misc Revenue	19,347,771	12,717,102	66%	
Transfer In	12,443,508	10,157	0%	
Special Assessments	11,604,336	92,993	1%	
Taxes-VLF/Property Tax Comp	9,830,800	-	0%	
Tax-Special Tax	9,674,724	4,879	0%	
Taxes-Franchises	4,710,000	3,825	0%	
Taxes-Other	4,049,700	547,786	14%	
Taxes-Transient Occupancy Tax	3,955,000	330,362	8%	
License/Permit Fees	1,918,875	556,240	29%	
Taxes-Business Licenses	1,014,700	304,715	30%	
Taxes-Property Transfer	800,000	90,999	11%	
Chrg for Svc-Waste Management	550,000	-	0%	
Chrg for Svc-ApplealsAdmin Fee	250	-	0%	
Loan/Bond/Lease Proceeds	-	2,300	100%	
Total Revenue	\$ 188,757,820	\$ 21,743,031	12%	

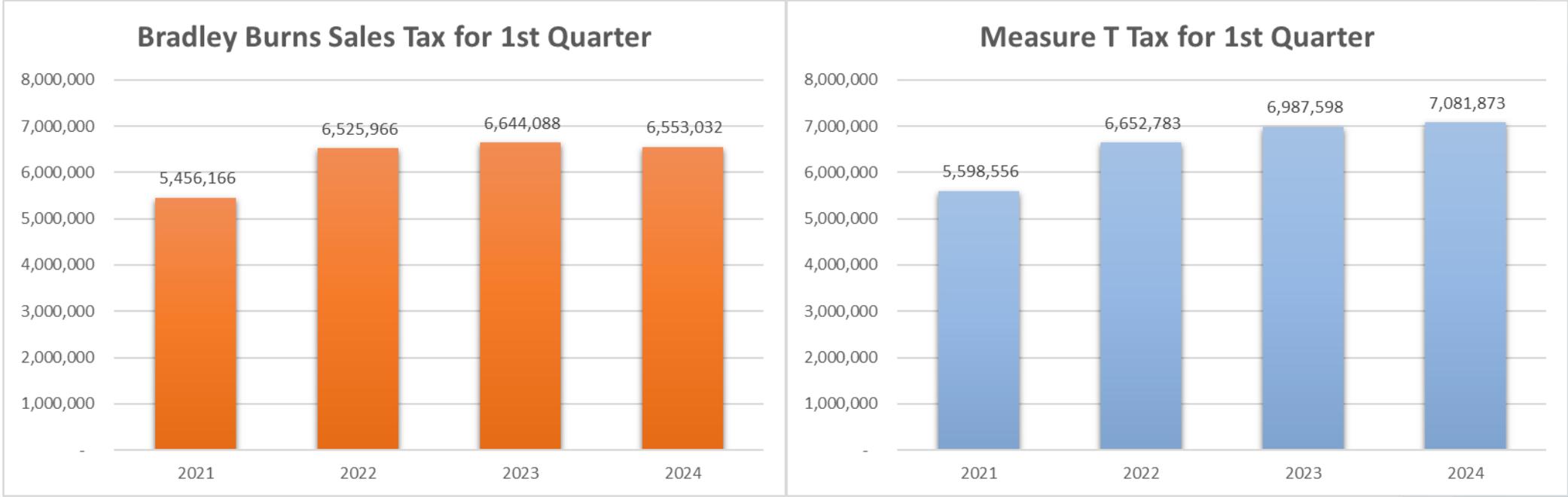
Fiscal Year 2023/24 First Quarter Budget Update

Citywide Overview- Revenue Quarter to Quarter Comparison

CITYWIDE				
	FY23 YTD thru 9/30/2022	FY24 YTD thru 9/30/2023	\$ Change Over Base Year	% Over Base Year
Revenues				
Other Misc Revenue	10,836,234	12,717,102	1,880,868	17%
Taxes-Sales Tax	4,408,074	4,255,959	(152,116)	-3%
Charges for Services	3,657,101	2,825,715	(831,386)	-23%
License/Permit Fees	793,714	556,240	(237,475)	-30%
Taxes-Other	522,719	547,786	25,066	5%
Taxes-Transient Occupancy Tax	291,949	330,362	38,414	13%
Taxes-Business Licenses	223,601	304,715	81,114	36%
Special Assessments	90	92,993	92,903	103479%
Taxes-Property Transfer	142,196	90,999	(51,197)	-36%
Transfer In	2,361,356	10,157	(2,351,199)	-100%
Tax-Special Tax	-	4,879	4,879	0%
Taxes-Franchises	895	3,825	2,930	328%
Loan/Bond/Lease Proceeds	-	2,300	2,300	0%
Chrg for Svc-Waste Management	350,000	-	(350,000)	-100%
Taxes-Property	16,844	-	(16,844)	-100%
Taxes-VLF/Property Tax Comp	-	-	-	0%
Chrg for Svc-Appeals/Admin Fee	-	-	-	0%
Total Revenue	\$ 23,604,774	\$ 21,743,031	\$ (1,861,743)	-8%

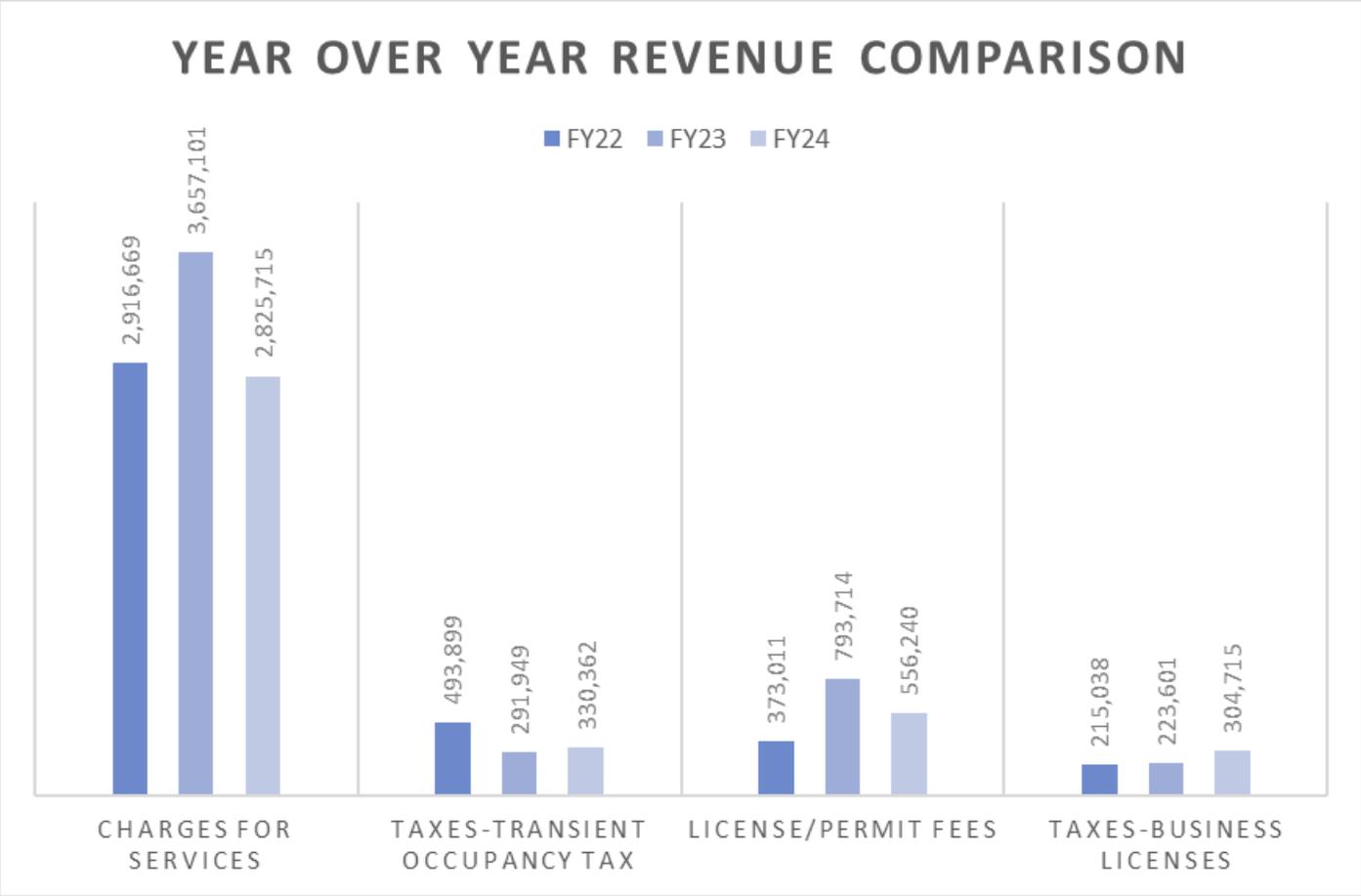
Fiscal Year 2023/24 First Quarter Budget Update

Revenue (Sales Tax)



Fiscal Year 2023/24 First Quarter Budget Update

Citywide Overview- Revenue Types



Fiscal Year 2023/24 First Quarter Budget Update

Citywide Overview- Expenditure Year-to-Date

- 16% Expended
- Personnel Budget Includes Several Unfilled Positions
- One Month Delay in Billing for Services
- Timing of Expenditures Varies throughout the Year

CITYWIDE				
	FY 2023/24 Amended Budget		YTD thru 9/30/2023	% Used thru 9/30/2023
Expenditures				
Personnel Costs	\$	89,518,515	\$ 16,709,348	19%
Operations & Maintenance		59,425,261	9,326,295	16%
Capital Outlay		5,951,717	1,404,948	24%
Allocations		9,859,971	1,116,773	11%
Transfer Out		12,443,508	10,157	0%
Total Expenditures	\$	177,198,972	\$ 28,567,521	16%

Fiscal Year 2023/24 First Quarter Budget Update

Citywide Overview- Expenditure Quarter to Quarter Comparison

CITYWIDE				
	FY23 YTD thru 9/30/2022	FY24 YTD thru 9/30/2023	\$ Change Over Base Year	% Over Base Year
Expenditures				
Personnel Costs	\$ 15,160,257	\$ 16,709,348	\$ 1,549,091	10%
Operations & Maintenance	19,778,662	9,326,295	\$ (10,452,367)	-53%
Capital Outlay	1,016,469	1,404,948	\$ 388,479	38%
Allocations	1,773,706	1,116,773	\$ (656,932)	-37%
Transfer Out	2,361,356	10,157	\$ (2,351,199)	-100%
Total Expenditures	\$ 40,090,450	\$ 28,567,521	\$ (11,522,929)	-29%

Fiscal Year 2023/24 First Quarter Budget Update

Proposed Budget Adjustments

- \$681k Developer Agreement
- \$56k Santa Stops Program
- \$38k Freeway Signs
- \$505k CIP Budget Adjustments

CITYWIDE			
	FY 2023/24 Amended Budget	Proposed Adjustments	FY 2023/24 Proposed Amended Budget
Expenditures			
Personnel Costs	\$ 89,518,515	\$ 5,465,843	\$ 94,984,358
Operations & Maintenance	59,425,261	805,611	60,230,872
Capital Outlay	5,951,717	542,850	6,494,567
Allocations	9,859,971	-	9,859,971
Transfer Out	12,443,508	-	12,443,508
Total Expenditures	\$ 177,198,972	\$ 6,814,304	\$ 184,013,276

Fiscal Year 2023/24 First Quarter Budget Update

Sustainability Reserves

Sustainability Reserves Fiscal Year 2023/24								
	Estimated Beginning Fund Balance	Contribution to Reserves General Fund	Contribution to Reserves Measure T Fund	Contribution to Reserves Information Services Fund	Use of Reserves General Fund	Use of Reserves Measure T Fund	Use of Reserves Information Services Fund	Estimated Ending Fund Balance
General Fund Operating Reserves - 30%	16,795,491	3,620,839	-	-	-	-	-	20,416,330
Measure T Operating Reserves - 30%	3,812,350	-	1,120,458	-	-	-	-	4,932,808
Fire District Operating Reserves - 30%	5,605,198	-	1,609,391	-	-	-	-	7,214,589
CSD Operating Reserves - 30%	1,089,062	-	491,704	-	-	-	-	1,580,766
Library District Operating Reserves - 30%	747,833	-	246,152	-	-	-	-	993,985
Total Operating Reserves	28,049,933	3,620,839	3,467,705	-	-	-	-	35,138,477
Economic Contingency (110)	4,510,443	45,273	-	-	-	-	-	4,555,716
Economic Contingency (111)	2,544,284	-	-	-	-	-	-	2,544,284
Fleet Replacement (111)	1,153,000	2,000,000	300,000	-	-	-	-	3,453,000
Fire Fleet Replacement (111)	2,415,443	-	1,400,000	-	-	-	-	3,815,443
Fleet Replacement (715)	1,015,909	-	-	-	-	-	-	1,015,909
Total Fleet Replacement	4,584,352	2,000,000	1,700,000	-	-	-	-	8,284,352
Information Services (726)	282,000	-	-	-	-	-	-	282,000
Total Information Services	282,000	-	-	-	-	-	-	282,000
Facility Repair (111)	1,100,000	-	800,000	-	-	(450,000)	-	1,450,000
CSD Facility Repair (111)	1,105,850	-	4,500,000	-	-	-	-	5,605,850
CSD Facility Repair (110)	-	2,000,000	-	-	-	-	-	2,000,000
Fire Facility Repair (111)	35,000	-	900,000	-	-	-	-	935,000
Fire Facility Repair (110)	-	1,000,000	-	-	-	-	-	1,000,000
Information Technology (110)	-	1,000,000	-	-	-	-	-	1,000,000
Pension 115 Trust (PARS) (111)	3,000,000	-	2,000,000	-	-	-	-	5,000,000
Pension 115 Trust (PARS) (110)	-	2,000,000	-	-	-	-	-	2,000,000
OPEB 115 Trust (CERBT) (111)	-	-	1,000,000	-	-	-	-	1,000,000
OPEB 115 Trust (CERBT) (110)	-	1,000,000	-	-	-	-	-	1,000,000
Continuing Operations (110)	-	6,000,000	-	-	(4,000,000)	-	-	2,000,000
Continuing Operations (111)	25,000	-	-	-	-	-	-	25,000
Totals	45,236,862	18,620,839	14,367,705	-	(4,000,000)	(450,000)	-	73,820,679

Fiscal Year 2023/24 First Quarter Budget Update

Estimated Fund Balance

Fund	Beg. Unassigned Fund Bal., 7/1/23
General Fund	\$ 24,977,185
Measure T	\$ 15,832,117
Fire District Fund	\$ 0
CSD Fund	\$ (271,330)
Library Fund	\$ 635,214
Total	\$ 41,173,185

Fiscal Year 2023/24									
Fund	Est. Beg. Unassigned Fund Bal., 7/1/23	Proposed Amended Revenues	Proposed Amended Transfers In	Proposed Amended Expenditures	Proposed Amended Transfers Out	Capital Outlay	Use of Reserves	Transfer to Reserves	Est. End. Unassigned Fund Bal., 6/30/24
General Fund	35,280,022	69,542,037	-	(72,197,282)	(1,139,715)	98,000	(4,000,000)	(18,620,839)	8,962,223
Measure T	20,513,967	30,524,800		(17,366,299)	(10,082,199)	(1,960,648)	(450,000)	(14,367,705)	6,811,916
Fire District Fund	34,953	17,088,121	7,131,187	(25,558,229)		-	-	-	(1,303,968)
CSD Fund	(7,661)	2,594,972	2,945,577	(5,434,569)	-	-	-	-	98,319
Library Fund	635,960	2,534,294	143,773	(3,393,880)		-	-	-	(79,853)
Total	56,457,241	122,284,224	10,220,537	(123,950,259)	(11,221,914)	(1,862,648)	(4,450,000)	(32,988,544)	14,488,637

Fiscal Year 2023/24 First Quarter Budget Update

Future Budget Updates

- December 2023 Fiscal Year 2022/23 Year-End (4th Quarter) Budget Update
- February 2024 Fiscal Year 2023/24 Mid-Year (2nd Quarter) Budget Update
- May 2024 Fiscal Year 2023/24 3rd Quarter Budget Update
- December 2024 Fiscal Year 2024 Year-End (4th Quarter) Budget Update



Fiscal Year 2023/24 First Quarter Budget Update

Recommended Actions

- Accept the report;
- Adjust the Fiscal Year 2023/24 Operating Budget as defined in the Fiscal Year 2023/24 First Quarter Proposed Budget Amendments;
- Adjust the Fiscal Year 2023/24 Capital Budget as defined in the Fiscal Year 2023/24 First Quarter Proposed Budget Amendments for projects 08094, 13058, 21034, and
- Appropriate General Fund Continuing Operations Reserves.

