

**CITY OF MURRIETA  
1 TOWN SQUARE  
MURRIETA, CA**



**NOVEMBER 7, 2023  
5:00 PM CLOSED SESSION  
6:00 PM REGULAR MEETING  
MINUTES**

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**Lisa DeForest  
Mayor**

**Lori Stone  
Mayor Pro Tem**

**Cindy Warren  
Council Member**

**Jon Levell  
Council Member**

**Ron Holliday  
Council Member**

**Kim Summers, City Manager  
Tiffany Israel, City Attorney  
Cristal McDonald, City Clerk**

**MURRIETA CITY COUNCIL (CC)  
MURRIETA COMMUNITY SERVICES DISTRICT (CSD)  
MURRIETA FIRE DISTRICT (FD)  
MURRIETA LIBRARY BOARD (LB)  
MURRIETA REDEVELOPMENT SUCCESSOR AGENCY (RSA)  
MURRIETA HOUSING AUTHORITY (HA)  
MURRIETA FINANCING AUTHORITY (FA)**

**YOU MAY VIEW THE MEETING LIVESTREAMED VIA THE CITY'S WEBSITE AT  
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**\*\*\* The City is utilizing a new agenda management system. If you have any questions, please reach out to the City Clerk Department at (951) 461-6030 or via email at [CityClerk@MurrietaCA.gov](mailto:CityClerk@MurrietaCA.gov).**

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**5:00 PM CLOSED SESSION**

**CALL TO ORDER 5:02 p.m.**

**ROLL CALL**

Present: Council Member Cindy Warren  
Council Member Jon Levell  
Council Member Ron Holliday  
Mayor Pro Tem Lori Stone  
Mayor Lisa DeForest

**PUBLIC COMMENTS – CLOSED SESSION ITEMS ONLY** None

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

City Clerk Cristal McDonald announced the following Closed Session items:

CS1. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2)(d) of Section 54956.9: 1 potential case.

**RECESS TO CLOSED SESSION** 5:02 PM

**6:00 PM REGULAR MEETING**

**CALL TO ORDER** 6:02 p.m.

**ROLL CALL**

Present: Council Member Cindy Warren  
Council Member Jon Levell  
Council Member Ron Holliday  
Mayor Pro Tem Lori Stone  
Mayor Lisa DeForest

**PLEDGE OF ALLEGIANCE** Pastor Wyatt Staggers, The Bridge Church

**INVOCATION** Pastor Wyatt Staggers, The Bridge Church

**PRESENTATIONS**

Presentation – Susan G. Komen Inland Empire: More Than Pink Walk

Proclamation – JoAnn Serven, Police Services Technician

**APPROVAL OF AGENDA**

Action: It was moved by Council Member Holliday, seconded by Mayor Pro Tem Stone to approve the Agenda for November 7, 2023.

The motion carried by the following vote:

Ayes: Warren, Levell, Holliday, Stone, DeForest  
Noes: None  
Absent: None

## **CITY MANAGER - ADMINISTRATIVE UPDATE**

Mayor DeForest presented City Manager Kim Summers with the Municipal Management Association of Southern California (MMASC) Presidents Award.

City Manager Kim Summers, provided the following updates/announcements:

- Veteran's Day Field of Honor
- Veteran's Day Parade
- Vietnam Memorial Dedication

## **GOVERNING BODY COMMISSION/COMMITTEE/BOARD (CCB) REPORTS**

Council Member Warren: Provided attendance/reported the following:

- Riverside Transit Authority
- Joint Special Meeting with City Council and Planning Commission

Council Member Holliday: Provided attendance/reported the following:

- Regional Conservation Authority
- Western Riverside Council of Governments

Mayor ProTem Stone: Provided attendance/reported the following:

- Southwest Elected Women's Collaborative
- Joint Special Meeting with City Council and Planning Commission
- Legislative Workgroup Subcommittee

Mayor DeForest: Provided attendance/reported the following:

- Legislative Workgroup Subcommittee

## **PUBLIC COMMENTS**

Shane Delisi: Spoke in opposition to Planned Parenthood in the City.

Connie McConnell: Spoke in favor of staff working towards establishing an Art in Public Places Policy.

Aimee Edgeworth: Spoke on events that took place at Pearl Center for Creative Arts Foundation, the upcoming reveal of the Community Photo Project, and spoke on the Murrieta Train Project.

## **CONSENT CALENDAR - APPROVAL OF ITEMS 1 – 15**

Action: It was moved by Council Member Warren, seconded by Council Member Levell to approve Consent Calendar Item Nos. 1-15.

The motion carried by the following vote:

Ayes: Warren, Levell, Holliday, Stone, DeForest  
Noes: None  
Absent: None

1. Waive Reading of All Ordinance Adoptions on the Agenda and Read by Title Only

Recommended Action:

Waive reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

2. Minutes

Recommended Action:

Approve the minutes of the October 17, 2023, Regular Meeting.

3. Check Register August 2023

Recommended Action:

Adopt Resolution No. 23-4712 entitled: *A Resolution of the City Council of the City of Murrieta, California, Ratifying the Check Register for the Month of August 2023 in the Amount of \$4,124,257.44 (Check Numbers 155662-156214).*

4. Check Register September 2023

Recommended Action:

Adopt Resolution 23-4713 entitled: *A Resolution of the City Council of the City of Murrieta, California, Ratifying the Check Register for the Month of September 2023 in the Amount of \$22,876,305.17 (Check Numbers 156215-156598) including a wire transfer (Check Number 09001400).*

5. Monthly Investment Transaction Report for September 2023

Recommended Action:

Receive and file the Monthly Investment Transaction Report for September 2023.

6. Treasurer's Report - Quarter 1 of Fiscal Year 2023/24

Recommended Action:

Receive the Fiscal Year 2023/24 Treasurer's Reports for Quarter 1 (July - September 2023).

7. Approval and Adoption of the Updated City of Murrieta Seal

Recommended Action:

Formally approve an update to the City of Murrieta City Seal.

8. Approve the Purchase and Delivery of Office Furniture for City Hall

Recommended Action:

Approve an Agreement with Corporate Modular Services for the purchase and installation of office furniture at City Hall in an amount not to exceed \$168,000 with a 20% contingency; and

Authorize the City Manager to execute the Agreement.

9. Notice of Completion for the Vietnam Veterans Memorial Project, CIP 8513

Recommended Action:

Accept the improvements for the Vietnam Veterans Memorial Project, CIP 8513, as complete; and

Direct the City Clerk to record a Notice of Completion and release bonds in accordance with State law and City ordinances.

10. Formation of Landscape and Lighting District No. 31 Willow Springs

Adopt Resolution No. 23-4709 entitled: *A Resolution of the City Council of the City of Murrieta, California, Initiating Proceedings for the Formation Of Landscaping and Lighting District No. 31 (Willow Springs), the Concurrent Annexation and Consolidation of Said District into the Murrieta Consolidated Landscaping and Lighting District, and the Establishment of New Assessments;* and

Adopt Resolution No. 23-4710 entitled: *A Resolution of the City Council of the City of Murrieta, California, Accepting and Filing the Report for and Declaring Its Intention to Form Landscaping and Lighting District No. 31 (Willow Springs), to Concurrently Annex and Consolidate Said District into the Murrieta Consolidated Landscaping and Lighting District, and to Levy and Collect Assessments.*

11. Second Reading of Electric Vehicle Charging and Housing Element Implementation Ordinance (MCA-2023-00001)

Recommended Action:

Conduct the second reading by title only and with further reading waived, adopt Ordinance No. 598-23 entitled: *An Ordinance of the City Council of the City of Murrieta, California, Amending Title 16 of the Murrieta Municipal Code to Revise the City's Development Code (MCA-2023-00001), to adopt Electric Vehicle Charging and Housing Implementation standards related to Sections 16.08.010, 16.08.020, 16.34.040, 16.44.115, 16.44.200, 16.52.040, and 16.73.050.*

12. Adoption of Other Post Employment Benefit Funding Policy

Recommended Action:

Adopt Resolution 23-4714 entitled: *A Resolution of the City Council of the City of Murrieta, California, Approving the Adoption of the Other Post-Employment Benefits (OPEB) Funding Policy.*

13. Acceptance of a Patrick Leahy Bulletproof Vest Partnership Grant Award from the U.S. Department of Justice

Recommended Action:

Accept a Patrick Leahy Bulletproof Vest Partnership Grant Award from the U.S. Department of Justice Office of Justice Programs in the amount of \$1,095.64; and Amend the Fiscal Year 2023/24 Operating Budget to allocate and appropriate the grant funds.

14. Acceptance of a Selective Traffic Enforcement Program Grant from the State of California Office of Traffic Safety Grant

Recommended Action:

Accept a Selective Traffic Enforcement Program Grant Award from the State of California Office of Traffic Safety of \$210,000; and  
Amend the Fiscal Year 2023/24 Operating Budget to allocate and appropriate the grant fund.

15. Notice of Completion for Traffic Signal Modification at Hancock Avenue and Milkwood Lane/Leafwood Drive

Recommended Action:

Accept the improvements for the Hancock Avenue and Milkwood Lane/Leafwood Drive traffic signal modification project, CIP No. 8257; and

Direct the City Clerk to issue and record a Notice of Completion and release bonds in accordance with State Law and City Ordinances; and release any remaining retention from CIP 8257 in accordance with State Law and City Ordinances.

**PULLED CONSENT CALENDAR ITEMS** None

**DISCUSSION**

16. Lease Agreement and Site Preparation Costs for Annex Space for City Hall

Staff report and PowerPoint presentation provided by Assistant City Manager Kristen Crane. Management Analyst Isaac Bravo, and Management Analyst Martha Samaniego, were available to answer questions from the City Council.

Public Comments:

None

Action: After discussion, it was moved by Council Member Holliday, seconded by Council Member Levell to:

Authorize the six (6) year lease agreement with Golden Spring Capital, LLC for office space located at 24620 Jefferson Avenue, in a form approved by the City Attorney, to be executed by the City Manager;

Approve a budget appropriation from the General Fund Unassigned Fund Balance for the agreed upon lease of \$97,788 for the remainder of Fiscal Year (FY) 2023/24 and \$237,056 for FY 2024/25, for a total of \$334,844 for the first and second year of the site lease and estimated operating expenditures;

Establish Capital Improvement Project (CIP) 21040. Approve a budget appropriation of \$467,123, which includes a 10% contingency, for the one-time site preparation and furnishing costs, including office furniture, storage cabinets, information technology connections, network cabling, office equipment, paint and drywall repair, and security equipment for the leased site;

Authorize use of Measure T Facility Repair Reserves of \$450,000, which funds were set Aside specifically for this purpose. The balance needed for the budget establishment of \$17,123 will come from Measure T's Unassigned Fund Balance; and

Authorize the City Manager or designee to execute any agreements on behalf of the City for one-time site preparation and furnishing costs, including office furniture, storage cabinets, IT connections and network cabling, office equipment, paint and drywall repair, and security equipment for a total amount not to exceed \$467,123, and authorize the City Manager to execute any amendments or change orders in the amount not to exceed the contingency amount.

The motion carried by the following vote:

Ayes: Warren, Levell, Holliday, Stone, DeForest  
Noes: None  
Absent: None

**17. Public Safety Training Facility Architectural Design Services Agreement Award**

Staff report and PowerPoint presentation provided by Assistant City Manager Ivan Holler. Fire Chief Bernard Molloy, and Police Chief Anthony Conrad were available to answer questions from the City Council.

Public Comments:  
None

Action: After discussion, it was moved by Council Member Warren, seconded by Council Member Holliday to:

Award an Agreement for Architectural Design Services for a Public Safety Training Facility to Ten Over Studio Inc.;

Amend the FY 2023/24 Capital Improvement Plan Budget (CIP 21034 Murrieta Regional Public Safety Training Center) by establishing appropriations in the amount of \$200,300 from the Fire Development Impact Fee Fund for Phase 1 of the agreement;

Amend the FY 2023/24 Capital Improvement Plan Budget (CIP 21034 Murrieta Regional Public Safety Training Center) by establishing appropriations in the amount of \$1,619,700 from the Fire Development Impact Fee Fund for Phase 2 if the project extends past Phase 1 of the agreement;

Authorize the use of Measure T Operating Reserve in the amount of \$575,000 to fund the balance of the agreement costs and amend the FY 2023/24 Capital Improvement Plan Budget (CIP 21034 Murrieta Regional Public Safety Training Center) for Phase 2 if the project extends past Phase 1 of the agreement; and

Authorize the City Manager to execute the agreement.

The motion carried by the following vote:

Ayes: Warren, Levell, Holliday, Stone, DeForest  
Noes: None  
Absent: None

**GOVERNING BODY ANNOUNCEMENTS**

Council Member Warren, Council Member Levell, Council Member Holliday, Mayor ProTem Stone, and Mayor DeForest provided their Governing Body Announcements to be made part of the City's record for public review.

**COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS** None

**ADJOURNMENT** 7:35 p.m.

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Cristal McDonald, City Clerk