

**CITY OF MURRIETA  
1 TOWN SQUARE  
MURRIETA, CA**



**Tuesday, November 21, 2023  
5:00 PM CLOSED SESSION  
6:00 PM REGULAR MEETING  
MINUTES**

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**Lisa DeForest  
Mayor**

**Lori Stone  
Mayor Pro Tem**

**Cindy Warren  
Council Member**

**Jon Levell  
Council Member**

**Ron Holliday  
Council Member**

**Kim Summers, City Manager  
Tiffany Israel, City Attorney  
Cristal McDonald, City Clerk**

**MURRIETA CITY COUNCIL (CC)  
MURRIETA COMMUNITY SERVICES DISTRICT (CSD)  
MURRIETA FIRE DISTRICT (FD)  
MURRIETA LIBRARY BOARD (LB)  
MURRIETA REDEVELOPMENT SUCCESSOR AGENCY (RSA)  
MURRIETA HOUSING AUTHORITY (HA)  
MURRIETA FINANCING AUTHORITY (FA)**

**YOU MAY VIEW THE MEETING LIVESTREAMED VIA THE CITY'S WEBSITE AT  
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**\*\*\* The City is utilizing a new agenda management system. If you have any questions, please reach out to the City Clerk Department at (951) 461-6030 or via email at [CityClerk@MurrietaCA.gov](mailto:CityClerk@MurrietaCA.gov).**

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**\*\*\*\* AMENDED AGENDA TO INCLUDE PRESENTATION \*\*\*\***

**5:00 PM CLOSED SESSION**

**CALL TO ORDER 5:02 PM**

**ROLL CALL**

Present: Council Member Cindy Warren  
Council Member Jon Levell  
Council Member Ron Holliday  
Mayor Pro Tem Lori Stone  
Mayor Lisa DeForest

Absent: None

**PUBLIC COMMENTS - CLOSED SESSION ITEMS ONLY** None

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

City Clerk Cristal McDonald announced the following Closed Session item:

CS1. Public Employee Performance Evaluation and Compensation Pursuant to Government Code  
Sections 54957 and 54957.6(a)  
Title: City Attorney

**RECESS TO CLOSED SESSION 5:03 PM**

**6:00 PM REGULAR MEETING**

**CALL TO ORDER 6:07 PM**

**ROLL CALL**

Present: Council Member Cindy Warren  
Council Member Jon Levell  
Council Member Ron Holliday  
Mayor Pro Tem Lori Stone  
Mayor Lisa DeForest

Absent: None

**ANNOUNCEMENT OF CLOSED SESSION ACTION**

City Attorney Tiffany Israel: No reportable action on Closed Session Item No. CS1.

**PLEDGE OF ALLEGIANCE** Pastor Troy Batton, Word of Life Worship Center

**INVOCATION** Pastor Troy Batton, Word of Life Worship Center

**PRESENTATIONS**

Proclamation - Small Business Saturday

Proclamation - Care Solace

**APPROVAL OF AGENDA**

Action: It was moved by Council Member Levell, seconded by Council Member Holliday to approve the Agenda for November 21, 2023.

The motion carried by the following vote:

Ayes: Warren, Levell, Holliday, Stone, DeForest  
Noes: None  
Absent: None

**CITY MANAGER - ADMINISTRATIVE UPDATE**

City Manager Kim Summers, provided the following updates/announcements:

- City Hall closures on Thursday, November 23 and Friday, November 24, 2023, in celebration of Thanksgiving

**GOVERNING BODY COMMISSION/COMMITTEE/BOARD (CCB) REPORTS**

Council Member Warren: Provided attendance/reported the following:

- Riverside County Transportation Commission

Council Member Levell: Provided attendance/reported the following:

- Southern California Association of Governments

Mayor DeForest: Provided attendance/reported the following:

- Student of the Month

**PUBLIC COMMENTS** None

**CONSENT CALENDAR - APPROVAL OF ITEMS 1 – 5**

Action: It was moved by Mayor DeForest, seconded by Council Member Warren to approve Consent Calendar Item Nos. 1-5.

The motion carried by the following vote:

Ayes: Warren, Levell, Holliday, Stone, DeForest  
Noes: None  
Absent: None

**1. Waive Reading of All Ordinance Adoptions on the Agenda and Read by Title Only****Recommended Action:**

Waive reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

**2. Minutes****Recommended Action:**

Approve the minutes of the November 7, 2023, City Council Regular Meeting, and October 30, 2023 Joint Special Meeting.

**3. Approve Change Order No. 2 with DeepSeas**Recommended Action:

Approve Change Order No. 2 with DeepSeas, in the amount of \$4,532, for a new contract total not to exceed \$79,331.96 for cyber security services;

Authorize the City Manager to execute Change Order No. 2 with DeepSeas; and

Amend the Fiscal Year 2023/24 Operating Budget to appropriate an additional budget of \$4,532 in the Information Services Fund (726).

**4. Grant Applications - Inspiration (Library for All) and Lunch at the Library**Recommended Action:

Authorize the application for the Inspiration Grant - Library for All in the amount of \$20,000;

Authorize the application for the Lunch at the Library Grant in the amount of \$3,000 to \$10,000; and

Authorize the City Manager to Amend the Fiscal Year 2023/24 Operating Budget based on the actual award amount(s).

**5. Construction Contract for Traffic Signal Installation at the Intersection of Washington Avenue and Weeping Willow Lane, CIP No. 8438**Recommended Action:

Award a construction contract for traffic signal installation at the intersection of Washington Avenue and Weeping Willow Lane Capital Improvement Plan No. 8438 to the lowest responsible bidder, DBX, Inc., in the amount of \$583,304.00, plus 15% contingency;

Authorize and direct the Mayor to execute the contract on behalf of the City; and

Authorize the City Engineer to approve Contract Change Orders not to exceed 15% of the contract amount.

**PULLED CONSENT CALENDAR ITEMS None****PUBLIC HEARINGS****6. Fiscal Year 2024/25 Allocation of Community Development Block Grant Funding**

Staff report and PowerPoint presentation provided by Management Analyst Julie Mercker and Management Analyst Isaac Bravo was available for questions from the City Council.

*The public hearing was opened at 6:37 p.m.*

Public Testimony:

Sharon Morris: Representing the Voices for Children Foundation spoke on cases their organization handles and the impact on the children assisted.

- Jennifer Evans: Representing Michelle's Place spoke on the support services provided to cancer patients and families, behavioral health care, and their partnership with Loma Linda University for healthcare services.
- Maria Bhanukitsiri: Representing Community Food Pantry provided testimonials and spoke on services they provide to assist their patients in getting jobs, housing, and general assistance.
- Tammy Wilson: Representing Oak Grove Foundation spoke on their request for funding computers for 20 foster kids within the local Murrieta school district and the behavioral health assistance provided.
- Allison Willits: Representing Community Mission of Hope/Rancho Damacitas spoke on the foundation serving mostly single mothers, the foundation's history, and their vision of providing affordable food and housing needs for the Murrieta residents.
- Diane Sitar: Representing Assistance League of Temecula Valley spoke on the assistance provided for foster and homeless youth in the local community, the history of the foundation, and their goals for upcoming year assistance programs.
- Joe Hughes: Representing Cultivating Inclusion Foundation provided a handout and spoke on the foundation's mission, general operations, programs offered, adult day program, and community food donations.
- Joe Swanson: Representing the Boys and Girls Club spoke on their purpose to make sure all children are served and presented with available opportunities and how they plan to use the funds provided.

A live worksheet with allocations was utilized during City Council discussion.

Action: After discussion, it was moved by Council Member Holliday, seconded by Council Member Warren to:

Conduct a public hearing and receive community input on the allocation proposals;

Appropriate funding and create a budget for eligible projects and/or program activities;

Adopt Resolution No. 23-4715 entitled: *A Resolution of the City Council of the City of Murrieta, California, Authorizing the Allocation of Community Development Block Grant Funds for Fiscal Year 2024/25*; with the following amendments to the recommended allocation:

- Increase the Voices for Children amount from \$9,000 to \$10,000
- Decrease the Community Mission of Hope/Rancho Damacitas amount from \$8,000 to \$7,000

Authorize the City Manager to execute all related applications and agreements, in a form as approved by the City Attorney.

*The public hearing was closed at 7:07 p.m.*

The motion carried by the following vote:

Ayes: Warren, Levell, Holliday, Stone, DeForest  
Noes: None  
Absent: None

## DISCUSSION

### 7. Introduction of an Ordinance Relating to the Issuance of Subpoenas Before the City Council

Staff report provided by City Attorney Tiffany Israel.

#### Public Comment:

Kassen Klein: Inquired on the necessity of the Ordinance and spoke in opposition of the item.

Action: After discussion, it was moved by Council Member Holliday, seconded by Council Member Warren to:

Introduce and conduct the first reading of Ordinance No. 599-23 entitled: *An Ordinance of the City Council of the City of Murrieta, California, Adding Chapter 1.30 to the Murrieta Municipal Code Relating to the Issuance of Subpoenas Before the City Council*; and

Find the Ordinance exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines.

The motion carried by the following vote:

Ayes: Warren, Holliday, Stone, DeForest  
Noes: Levell  
Absent: None

### 8. Fiscal Year 2023/24 First Quarter Financial Status Report

Staff report and PowerPoint presentation provided by Finance Manager Jennifer Terry and Financial Analyst Geovanny Calvopina.

Action: After discussion, it was moved by Council Member Levell, seconded by Council Member Holliday to:

Accept the report;

Adjust the Fiscal Year 2023/24 Operating Budget as defined in the Fiscal Year 2023/24 First Quarter Proposed Budget Amendments;

Adjust the Fiscal Year 2023/24 Capital Improvement Budget as defined in the Fiscal Year 2023/24 First Quarter Proposed Budget Amendments for projects 08094, 13058, and 21034; and

Authorize use of General Fund Continuing Operations Reserves, which were set aside for the four public safety labor negotiations.

The motion carried by the following vote:

Ayes:	Warren, Levell, Holliday, Stone, DeForest
Noes:	None
Absent:	None

#### **GOVERNING BODY ANNOUNCEMENTS**

Council Member Levell and Mayor Pro Tem Stone provided verbal Governing Body Announcements. Council Member Warren, and Mayor DeForest provided their Governing Body Announcements to be made part of the City's website for public review.

**COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS** None

**ADJOURNMENT** 7:49 PM

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Cristal McDonald, City Clerk