

## NOTICE AND CALL OF SPECIAL MEETING

**NOTICE IS HEREBY GIVEN** that on January 11, 2024, the Mayor of the City of Murrieta has called a **Special Meeting of the Murrieta City Council** at the time and place listed below to consider the following matters:

*/s/ Cristal McDonald, City Clerk*

**CITY OF MURRIETA  
Courtyard by Marriott,  
Ballroom Meeting Room  
25419 Madison Avenue  
Murrieta, CA 92562**



**JANUARY 11, 2024  
8:00 AM SPECIAL MEETING  
MINUTES**

The City of Murrieta intends to comply with the Americans with Disabilities Act (ADA). Persons with special needs should call the City Clerk Department at (951) 461-6031 or email at [CityClerk@murrietaca.gov](mailto:CityClerk@murrietaca.gov) at least 72 hours in advance. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the public counter at City Hall located at 1 Town Square, Murrieta, CA during normal business hours.

Any presentation requiring the use of the City of Murrieta's equipment must be submitted to the City Clerk's department 24 hours prior to the scheduled City Council meeting at City Hall located at 1 Town Square, Murrieta, CA; via email at [CityClerk@MurrietaCA.gov](mailto:CityClerk@MurrietaCA.gov) or call (951) 461-6031. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the public counter at City Hall located at 1 Town Square, Murrieta, CA during normal business hours.

**NOTICE AND CALL OF SPECIAL MEETING NOTICE IS HEREBY GIVEN** that on December 21, 2023, the Mayor of the City of Murrieta has called a **Special Meeting of the Murrieta City Council** to consider the following matters at the time and place listed on the agenda. */s/ Cristal McDonald, City Clerk*

**Lori Stone  
Mayor**

**Cindy Warren  
Mayor Pro Tem**

**Lisa DeForest  
Council Member**

**Jon Levell  
Council Member**

**Ron Holliday  
Council Member**

**Kim Summers, City Manager  
Tiffany Israel, City Attorney  
Cristal McDonald, City Clerk**

**MURRIETA CITY COUNCIL (CC)  
MURRIETA COMMUNITY SERVICES DISTRICT (CSD)  
MURRIETA FIRE DISTRICT (FD)  
MURRIETA LIBRARY BOARD (LB)  
MURRIETA REDEVELOPMENT SUCCESSOR AGENCY (RSA)  
MURRIETA HOUSING AUTHORITY (HA)  
MURRIETA FINANCING AUTHORITY (FA)**

**\*\*\* The City is utilizing a new agenda management system. If you have any questions, please reach out to the City Clerk Department at (951) 461-6030 or via email at [CityClerk@MurrietaCA.gov](mailto:CityClerk@MurrietaCA.gov).**

**8:00 AM SPECIAL WORKSHOP****CALL TO ORDER 8:00 AM****ROLL CALL**

Present: Council Member Lisa DeForest  
Council Member Jon Levell  
Council Member Ron Holliday  
Mayor Pro Tem Warren  
Mayor Lori Stone

Absent: None

Also Present: City Manager Kim Summers  
Assistant City Manager Ivan Holler  
Assistant City Manager Kristen Crane  
City Attorney Tiffany Israel  
Assistant City Attorney Paul Early  
Police Chief Anthony Conrad  
Fire Chief Bernard Molloy  
Economic Development Director Scott Agajanian (*Arrived late*)  
Community Services Director Brian Ambrose  
Finance Director Javier Carcamo  
Development Services Director David Chantarangsu  
Administrative Services Director Diego Chavez  
City Engineer Jeff Hitch  
City Clerk Cristal McDonald  
Baker Tilly Facilitator Carol Jacobs  
Baker Tilly Facilitator Steve Mermell

**PLEDGE OF ALLEGIANCE** Mayor Stone**PUBLIC COMMENT - AGENDIZED ITEMS ONLY**

Kassen Klein: Spoke on his view of the City's vision and general plan, noting the agenda looking more like a list of projects than goals. Also spoke on general concerns and inquired about the timeline and completion for Keller interchange.

**WORKSHOP****WS1. City Council Annual Workshop – Vision & Goals**

City Manager Kim Summers provided opening comments and introduced the Baker Tilly Facilitators.

Mayor Stone shared that the theme for 2024 is "*Planning for Tomorrow*" and announced that there will be changes, such as the transparency of events and presentations the Mayor is attending.

Facilitator Carol Jacobs spoke on Objectives – Governance, Council Priorities, Teamwork, and outlined the workshop ground rules.

Facilitator Steve Mermell conducted an icebreaker to explore City Council Member commonalities.

Facilitator Jacobs discussed what makes a City Council work well and highlighted the importance of the City Manager's role. Facilitator Jacobs provided a refresher on the roles of the Council Members, City Manager, and City Attorney.

Facilitator Mermell spoke on the Code of Conduct and asked the City Council for feedback. The City Council agreed that it would benefit from a general update to include consequences.

The City Council took a break at 9:21 a.m. and reconvened at 9:34 a.m.

Facilitator Mermell asked the City Council to provide key accomplishments by the City. Mayor Pro Tem Warren spoke on Economic Development, such as incoming hotels. Mayor Stone spoke on progress regarding the Triangle property as well as the Murrieta Hot Springs Resort.

Facilitator Mermell spoke on priority setting with projects in relation to resources and day-to-day operations. Facilitator Mermell provided a breakdown of City staffing and the projects currently in progress.

Finance Director Javier Carcamo provided a PowerPoint presentation on the City's financial outlook, which included a snapshot of the current budget, a General Fund/Measure T long-term forecast, and covered debt affordability analysis scenarios and bond assumptions. The City Council inquired about different projects in the works, such as the Parks Master Plan, Public Safety Regional Training Center, Development Impact Fees, bond repayment, and the impact they would have with different scenarios; City Manager Kim Summers provided insight on approaches.

Facilitator Jacobs reviewed the current City Council goals and asked the City Council if there are any proposed changes. After discussion there were no changes to the goals.

The City Council took a break at 10:33 a.m. and reconvened at 10:46 a.m.

Facilitator Jacobs guided the City Council to discuss the proposed strategies for the following projects under the City Council goals:

- Provide a high level of innovative **public safety**
  - Construct new Fire Station 6 (estimated cost/range: \$15-18 million)
  - Expand current Police Station (estimated cost/range: \$10 million)
  - Construct Public Safety Training Facility (estimated cost/range: \$25-30 million)
- Aggressively pursue **economic development**
  - Develop properties around City Hall
    - Amphitheater Parking Lot (estimated cost/range: \$1.8-2.1 million)
    - Downtown Parking Structure (estimated cost/range: \$16-20 million)
  - Assist the Triangle to Ribbon Cutting
  - Continue recruitment of medical and research facilities and jobs (Innovation Center)
  - Continue to attract new hotels and revenue drivers
- Maintain a **high performing organization** that values fiscal sustainability, transparency, accountability and organizational efficiency
  - City Hall Expansion (estimated cost/range: \$15-20 million)
  - Expand existing City Public Works Yard office/operations (estimated cost/range: \$5 million)
- Plan, program and create **infrastructure** development
  - 215/Keller Interchange (estimated cost/range: \$47 million)
  - ADA Transition program

- Assist water districts when feasible
- Coordinate and deliver responsive, effective **community services**
  - Complete Library Expansion (estimated cost/range: \$6-6.5 million)
  - Construct new Cal Oaks Sports Park Pool (estimated cost/range: \$10-13 million)
  - Soccer Complex (estimated cost/range: \$10 million)
  - Develop new public amenities
    - Pickleball Courts (estimated cost/range: \$50-75k, per court, depending on existing site conditions (grading/drainage)
    - Pump Track (estimated cost/range: \$250-500k, depending on features and materials)
  - Equestrian Park (estimated cost/range: \$10 million, based on 2017 proposed design, current cost will vary)
- Foster and promote an engaged, connected and caring **community**
  - Continue programs and complete initiatives already under way while improving communications
    - Website Redesign

Facilitator Mermell conducted a dots priority exercise, requesting Council Members prioritize the projects.

The City Council recessed to lunch at 11:20 a.m and reconvened at 12:04 p.m.

## ROLL CALL

Present: Council Member Lisa DeForest  
Council Member Jon Levell  
Council Member Ron Holliday  
Mayor Pro Tem Warren  
Mayor Lori Stone

Absent: None

## WORKSHOP (Continued)

Facilitator Mermell reviewed the dots priority list created by the City Council. Based on the priority order provided:

1. Fire Station No. 6
2. Amphitheater Parking and Soccer Complex
3. Keller Road Interchange

Facilitator Mermell spoke on options on how to pursue different strategies when navigating these projects, including regular reporting, and holding off on new initiatives. In addition, noting the possibility of Federal/State funding or multi-agency opportunities to offset costs.

City Manager Summers provided closing comments.

Council Members DeForest, Levell, Holliday, Mayor Pro Tem Warren, and Mayor Stone provided their closing comments citing clarity and insight provided.

Facilitators Jacobs and Mermell provided closing comments.

The City Council adjourned at 12:19 p.m. and reconvened at 12:33 p.m. to clarify on the prioritization of the projects.

## ROLL CALL

Present: Council Member Lisa DeForest  
Council Member Jon Levell  
Council Member Ron Holliday  
Mayor Pro Tem Warren  
Mayor Lori Stone

Absent: None

The facilitators guided a thorough discussion on the dot prioritization exercise results:

Fire Chief Bernard Molloy provided an overview of the Proposed Fire Station No. 6 project and was available for questions from the City Council. The City Council inquired about feasible steps in the interim, capital costs, and timelines.

Assistant City Manager Ivan Holler provided an update on the status of the Los Alamos Soccer Complex project, noting the current challenges with intergovernmental agencies due to the overdevelopment of the area. The City Council inquired about intergovernmental agencies involved, possible revenue that will be generated, and timeline.

Mayor Pro Tem Warren inquired about projects on the list that were in the process of being accomplished within the next two years.

A brief update on the Library Expansion project was provided by Project Manager Brian Crawford, noting the schematic designs will be done by Summer 2024 and can be ready to go out to bid by the end of the year.

Council Member Holliday inquired about the Police Station expansion, noting the slabs are already in place. Police Chief Conrad noted that the timeline is years out.

City Manager Summers stated the Amphitheater parking lot is already designed. City Engineer Jeff Hitch provided details on the project including location, amount of spaces that will be created and costs. City Attorney Tiffany Israel spoke on the American with Disabilities Act compliance in relation to the parking lot.

The City Council discussed the feasibility of the projects, reviewing the timelines and costs associated with each. Facilitator Jacobs guided the City Council and proposed that by narrowing the priorities list City Manager Summers can provide a mini strategic plan.

The City Council after discussing the projects the City Council reprioritized the projects:

1. Fire Station No. 6
2. Library Expansion
3. Amphitheater Parking Lot (ADA Compliance)
4. Los Alamos Sports Park

Facilitator Jacobs provided closing comments, noting the City Manager will work on a strategic plan based on the input provided by the City Council.

**ADJOURNMENT** 1:22 p.m.