

**City Council**

**Meeting Minutes**

**November 19, 2024**

**CITY OF MURRIETA  
Council Chambers  
1 Town Square  
Murrieta 92562**



**Tuesday, November 19, 2024  
6:00 PM REGULAR MEETING  
MINUTES**

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**Lori Stone  
Mayor**

**Cindy Warren  
Mayor Pro Tem**

**Lisa DeForest  
Council Member**

**Jon Levell  
Council Member**

**Ron Holliday  
Council Member**

**Kim Summers, City Manager  
Tiffany Israel, City Attorney  
Cristal McDonald, City Clerk**

**MURRIETA CITY COUNCIL (CC)  
MURRIETA COMMUNITY SERVICES DISTRICT (CSD)  
MURRIETA FIRE DISTRICT (FD)  
MURRIETA LIBRARY BOARD (LB)  
MURRIETA REDEVELOPMENT SUCCESSOR AGENCY (RSA)  
MURRIETA HOUSING AUTHORITY (HA)  
MURRIETA FINANCING AUTHORITY (FA)**

**YOU MAY VIEW THE MEETING LIVESTREAMED VIA THE CITY'S WEBSITE AT  
<https://murrieta.legistar.com/Calendar.aspx>**

**6:00 PM REGULAR MEETING**

**CALL TO ORDER 6:02 p.m.**

**ROLL CALL**

Present: Council Member Lisa DeForest  
Council Member Jon Levell  
Council Member Ron Holliday  
Mayor Pro Tem Cindy Warren  
Mayor Lori Stone

Absent: None

**PLEDGE OF ALLEGIANCE** Kim Summers, City Manager

**INVOCATION** Pastor Doug Cole, Murrieta Church of Christ

**PRESENTATIONS**

Proclamation: Small Business Saturday

Presentation: Kim Summers Retirement

**RECESS** 7:04 p.m.

**RECONVENE** 7:20 p.m.

**ROLL CALL**

Present: Council Member Lisa DeForest  
Council Member Jon Levell  
Council Member Ron Holliday  
Mayor Pro Tem Cindy Warren  
Mayor Lori Stone

**APPROVAL OF AGENDA**

Action: Consensus was received to approve the agenda for November 19, 2024.

**GOVERNING BODY COMMISSION/COMMITTEE/BOARD (CCB) REPORTS**

Council Member Levell: Provided attendance/reported the following:  
• League of California Cities

Council Member Holliday: Provided attendance/reported the following:  
• League of California Cities  
• Murrieta Santa Stops  
• Regional Conservation Authority (RCA)  
• Western Regional Council of Governments (WRCOG)

Mayor Pro Tem Warren: Provided attendance/reported the following:  
• League of California Cities  
• Southwest Riverside County Elected Leaders Collaborative  
• Riverside Transit Agency (RTA)  
• Riverside County Transportation Commission (RCTC)

Mayor Stone: Provided attendance/reported the following:  
• Southwest Riverside County Elected Leaders Collaborative  
• League of California Cities

**PUBLIC COMMENTS (NON-AGENDA)**

Jim Niederecker: Representing the United Sovereign Americans group spoke on election security concerns and requested consideration of a proposed resolution.

Miles Sisti: Spoke about lack of resources in school classrooms.

Cathy Micciche: Spoke about property management concerns at Amanda Park Senior Apartments.  
(with donated time from Virginia Lee and Armenta Williams )

**CONSENT CALENDAR - APPROVAL OF ITEMS 1 – 17**

Action: It was moved by Council Member DeForest, seconded by Mayor Pro Tem Warren to approve the Consent Calendar Item Nos 1-17; *with the exception of Item No. 12* which was pulled for discussion.

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone  
Noes: None

1. Waive Reading of All Ordinance Adoptions on the Agenda and Read by Title Only

Recommended Action:

Waive reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

2. Minutes

Recommended Action:

Approve the minutes of the October 15, 2024, Regular City Council Meeting and the October 29, 2024, Special Closed Session Meeting.

3. Check Register September 2024

Recommended Action:

Adopt Resolution No. 24-4792 entitled: *A Resolution of the City Council of the City of Murrieta, California, Ratifying the Check Register for the Month of September 2024* in the amount of \$4,212,625.40 (Check Numbers 161384-161745).

4. Monthly Investment Transaction Report for September 2024

Recommended Action:

Receive and file the Monthly Investment Transaction Report for September 2024.

5. Treasurer's Report - Quarter 1 of Fiscal Year 2024/25

Recommended Action:

Receive the Fiscal Year 2024/25 Treasurer's Reports for Quarter 1 (July-September 2024).

6. Library Zip Books Grant Funding

Recommended Action:

Authorize the City Manager to accept grant funding from the California State Library for the Zip Books program for Fiscal Year 2024/25 in the amount of \$31,627; and

Amend the Fiscal Year 2024/25 Operating Budget to allocate the grant funds.

7. Emergency Shelter Agreement Award to Project T.O.U.C.H.

Recommended Action:

Approve an agreement with Project T.O.U.C.H. for Emergency Shelter Services;

Waive bidding requirements under Murrieta Municipal Code Section 3.08.280 and approve Project T.O.U.C.H. as a sole source vendor for Emergency Shelter Services; and

Amend the Fiscal Year 2024/25 Operating Budget by reappropriating \$313,045.96 of the American Rescue Plan Act (ARPA) funding to Project T.O.U.C.H. for Emergency Shelter Services.

8. Budget amendment for an Appraisal for the Murrieta Hills Specific Plan Amendment Project

Recommended Action:

Amend the Fiscal Year 2024/25 Operating Budget for an amount not to exceed \$27,500, as described in the fiscal impact statement, for an Appraisal of the Murrieta Hills Specific Plan.

9. Acknowledgment of Application for U.S. Economic Development Administration Build to Scale Grant

Recommended Action:

Receive and file;

Authorize the application for a grant from the U.S. Economic Development Administration's Build to Scale program to fund a wet-lab manager, the programming, marketing, and ongoing operations of the Murrieta Innovation Center; and

Approve the partnership with Murrieta Partnership DBA "Impact" Inc. (501c3) for the commitment of matching funds in the amount of \$800,000 if awarded the Build to Scale grant.

10. Acceptance of a Selective Traffic Enforcement Program Grant from the State of California Office of Traffic Safety

Recommended Action:

Accept a Selective Traffic Enforcement Program Grant Award of \$170,000 from the State of California Office of Traffic Safety; and

Amend the Fiscal Year 2024/25 Operating Budget to allocate and appropriate the grant funding.

11. Approval of Agreement with Carbyne, Inc. for Emergency Communications Software

Recommended Action:

Ratify and approve the executed five-year agreement with Carbyne, Inc. for the Carbyne C-Live Universe Platform emergency communication software; and

Authorize the exemption from bidding requirements.

13. Quit Claim Deed for Right-of-Way Easement for Future Expansion of Warm Springs Parkway South of Baxter Road

Recommended Action:

Approve the Quit Claim Deed of Easement for roadway purposes and a Certificate of Acceptance for a portion of Lot 4 of Tract Map 38228 to the City of Murrieta; and

Authorize the City Manager to execute the documents.

**14. Acceptance of Public Improvements in Parcel Map 37267**

Recommended Action:

Accept the public improvements in Parcel Map 37267, located at 25747 Jefferson Avenue; and

Direct the Department of Public Works to perform continued maintenance of the public improvements in conformance with the City's maintenance standards.

**15. Murrieta Hot Springs Road Pavement Rehabilitation Project, CIP No. 13047, EMWD Reimbursement Agreement**

Recommended Action:

Approve a Reimbursement Agreement with Eastern Municipal Water District (EMWD) and accept funding in the amount of \$62,700 for adjustment of EMWD facilities as part of the Murrieta Hot Springs Road Pavement Rehabilitation Project, (CIP) Capital Improvement Plan No. 13047;

Amend the Fiscal Year 2024/25 CIP Budget to establish an additional appropriation in CIP No. 13047 for \$62,700; and

Authorize the City Manager to execute the Reimbursement Agreement.

**16. Notice of Completion for Traffic Signal Installation at the Intersection of Washington Avenue and Weeping Willow Lane, CIP No. 8438**

Recommended Action:

Accept the improvements for the Washington Avenue and Weeping Willow Lane Traffic Signal Installation project, Capital Improvement Project (CIP) No. 8438, as complete;

Direct the City Clerk to record a Notice of Completion and release bonds in accordance with State Law and City Ordinances; and

Release any remaining retention from the CIP 8438 in accordance with State Law and City Ordinances.

**17. Reopen the California Oaks Road at I-15 Interchange Project and Allocate Funding for Closeout**

Recommended Action:

Amend the Fiscal Year 2024/25 Capital Improvement Plan budget and reopen the California Oaks Road at I-15 Interchange Project, Capital Improvement Plan (CIP) No. 8147; and

Allocate Unassigned Fund Balance from Freeway Development Impact Fees (DIF) Fund 128 in the amount of \$250,000 into CIP No. 8147.

**PULLED CONSENT CALENDAR ITEMS**

**12. Approval to Purchase a Public Safety Mobile Command Center, CIP# 21022**

Staff report and PowerPoint presentation provided by Police Chief Anthony Conrad and Management Analyst Isaac Bravo.

Action: After discussion it was moved by Council Member Levell, seconded by Council Member Holliday to approve the purchase of a Mobile Command Center from LDV Custom Specialty Vehicles;

Approve the purchase of ten police radios from Motorola for the Mobile Command Center; and

Amend the Fiscal Year 2024/25 CIP Budget as described in the fiscal impact statement.

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone

Noes: None

**PUBLIC HEARINGS**

**18. Fiscal Year 2025/26 Allocation of Community Development Block Grant Funding**

Staff report and PowerPoint presentation provided by Management Analyst Isaac Bravo and Management Analyst Pedro Cevallos.

*The public hearing opened at 7:50 p.m.*

Public Testimony:

Sharon Morris: Representing Voices for Children, spoke on the activities the organization is working on with the foster children it serves.

Kristi Piatkawski: Representing Mission Hope, spoke on how the organization utilized the funding received from the Community Development Block Grant last year.

Denise Lanier: Representing the Assistance League of Temecula Valley, spoke on the history of the foundation and the assistance the foundation provides to youth in the foster system.

Raymond Orozco: Representing Oak Grove Center, spoke on recent events held by the organization, as well as the behavioral health assistance and enrichment programs provided for the youth they serve.

- Tammy Marine: Representing Habitat for Humanity Inland Valley, spoke on the organization's hope repair program for seniors.
- Marshall Hamilton: Representing SAFE Family Justice Centers, provided a handout and spoke on their 25th anniversary and the support and resources, provided to domestic violence victims.
- Mary Ann Tams: Representing Cultivating Inclusion, displayed photos, provided a handout, and spoke about the gardening program they offer for special needs adults.

A worksheet with allocations was utilized during the City Council discussion.

*The public hearing closed at 8:25 p.m.*

Action: After discussion, it was moved by Council Member Levell, seconded by Mayor Stone to conduct a public hearing to receive community input on the allocation proposals;

Appropriate funding and create a budget for eligible projects and/or program activities;

- \$15,275 for Assistance League of Temecula Valley
- \$8,000 for Boys and Girls Club of Southwest County
- \$8,000 for Cultivating Inclusion
- \$8,000 for Mission Hope/Rancho Damacitas
- \$15,275 for St. Martha's Food Pantry
- \$8,000 for Oak Grove Center
- \$8,000 for Voices of Children
- \$8,000 for Safe Family Justice Centers
- \$8,000 for Habitat for Humanity Inland Valley
- \$375,050 ADA – City's Pedestrian Safety Enhancement Project

Adopt Resolution No. 24-4793 entitled: *A Resolution of the City Council of the City of Murrieta, California, Authorizing the Allocation of Community Development Block Grant Funds for Fiscal Year 2025/26; and*

Authorize the City Manager to execute all related applications and agreements in a form approved by the City Attorney up to the final CDBG allocation by Riverside County.

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone  
 Noes: None



**DISCUSSION**

**19. Fiscal Year 2024/25 First Quarter Financial Status Report**

Staff report and PowerPoint presentation provided by Finance Director Javier Carcamo, Finance Manager Jennifer Terry, and Financial Analyst Tanner Benson.

Public Comments: None

Action: After discussion, it was moved by Council Member Holliday, seconded by Council Member DeForest to accept the report;

Adjust the Fiscal Year 2024/25 Operating Budget as defined in the Fiscal Year 2024/25 First Quarter Proposed Budget Amendments; and

Approve the updated schedule of Authorized Positions List.

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone

Noes: None

**20. Construction Contract for the 2023 Citywide Slurry Seal Project, CIP No. 13048**

Staff report and PowerPoint presentation provided by City Engineer Jeff Hitch and Assistant Engineer Garrett Strang.

Public Comments: None

Action: After discussion, it was moved by Mayor Pro Tem Warren, seconded by Council Member Levell to award the construction contract for the 2023 Citywide Slurry Seal Project Capital Improvement Project (CIP) No. 13048 to Roy Allan Slurry Seal, Inc. in the amount of \$2,952,488.50;

Authorize a fifteen percent construction contingency of \$442,873.28;

Authorize the City Engineer to approve contract change orders not to exceed fifteen percent of the contract amount; and

Amend the Fiscal Year 2024/25 CIP budget and transfer the balance of available Measure A and Gas Tax funds from CIP No. 8137 into CIP 13048 in the amounts of \$1,150,233.52 and \$527,641.16 respectively, for a total of \$1,677,874.68.

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone

Noes: None

21. Approval of the Exchange of a Portion of City-Owned Real Property (APN 963-060-086) for Real Property Owned by a Third Party (APN 963-060-065) and Appropriation for the Development of Fire Station 6 to Serve the Community

Staff report and PowerPoint presentation provided by Economic Development Director Scott Agajanian and Fire Chief Bernard Molloy.

Public Comments: None

Action: After discussion, it was moved by Mayor Stone, seconded by Council Member DeForest to approve the Exchange Agreement and Joint Escrow Instructions (Agreement) between the City of Murrieta (City) and Scott-Murrieta Service Station, LP, a California limited partnership, Bonsall Service Station, LP, a California limited partnership and Murrieta Marketplace Holdings, LP, a California limited partnership (jointly and severally the Private Owner) and appropriation of \$1,000,000 as memorialized in Resolution No. 24-4794, entitled: *A Resolution of the City Council of the City of Murrieta, California, Approving the Exchange of a Portion of the City-Owned Real Property (APN 963-060-086) Plus Payment of \$1,000,000 for the Real Property Located at APN 963-060-065 for the Purpose of Acquiring it for Development as a New Fire Station to Serve the Community; and*

Amend the Fiscal Year 2024/25 Operating and Capital Improvement Plan (CIP) Budgets as specified in the fiscal impact statement.

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone

Noes: None

**22. Amended and Restated Memorandum of Understanding between the City of Murrieta and Murrieta Market Nights Inc., regarding Implementation of Murrieta Market Nights**

Staff report provided by Development Services Director David Chantarangsu and Economic Development Director Scott Agajanian.

Public Comments:

Casey Jurado: Spoke in favor of the Murrieta Market Nights and about the benefits that the Market Nights offer.

Connie McConnell: Spoke in favor of the Murrieta Market Nights and the community benefits it offers.

Action: After discussion, it was moved by Council Member DeForest, seconded by Council Member Holliday to approve the amended and restated Memorandum of Understanding (MOU); and

Authorize the City Manager to execute the Agreement.

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone

Noes: None

**23. Appointment of Justin Clifton as City Manager and Approval of City Manager Employment Agreement**

Staff report provided by City Attorney Tiffany Israel.

Public Comments: None

Action: After discussion, it was moved by Council Member DeForest, seconded by Council Member Holliday to adopt Resolution No. 24-4795 entitled: *A Resolution of the City Council of the City of Murrieta, California, Appointing Justin Clifton as Acting City Manager Effective November 22, 2024 and Approving a City Manager Employment Agreement with Justin Clifton and Appointing Him as Permanent City Manager Effective January 12, 2025.*

The motion carried by the following vote:

Ayes: DeForest, Levell, Holliday, Warren, Stone

Noes: None

**RECONSIDERATION** None

**NOTIFICATIONS**

Notice of Pending Approval of Final Tract Map - TR 38228

**GOVERNING BODY ANNOUNCEMENTS**

Council Member Levell, Council Member DeForest, Council Member Holliday, Mayor Pro Tem Warren, and Mayor Stone provided their Governing Body Announcements to be made part of the City's record.

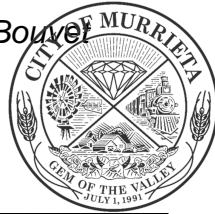
**COUNCIL MEMBER REQUESTS TO ADD OR WITHDRAW ITEMS TO FUTURE AGENDAS**

Mayor Stone: Requested a resolution opposing the State of California mandates regarding High-Density Affordable Housing/Apartments be brought forward at the December 3, 2024, City Council.

Consensus was received.

**ADJOURNMENT** 10:02 p.m.

*In memoriam of Adam Bouyer*



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Cristal McDonald, City Clerk