

**CITY OF MURRIETA  
Council Chambers  
1 Town Square  
Murrieta 92562**



**Tuesday, November 19, 2024  
6:00 PM REGULAR MEETING**

The City of Murrieta intends to comply with the Americans with Disabilities Act (ADA). Persons with special needs should call the City Clerk Department at (951) 461-6031 or email at [CityClerk@murrietaca.gov](mailto:CityClerk@murrietaca.gov) at least 72 hours in advance. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the public counter at City Hall located at 1 Town Square, Murrieta, CA during normal business hours.

Any presentation requiring the use of the City of Murrieta's equipment must be submitted to the City Clerk's department 72 hours prior to the scheduled City Council meeting at City Hall located at 1 Town Square, Murrieta, CA; via email at [CityClerk@MurrietaCA.gov](mailto:CityClerk@MurrietaCA.gov) or call (951) 461-6031. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the public counter at City Hall located at 1 Town Square, Murrieta, CA during normal business hours.

**Lori Stone  
Mayor**

**Cindy Warren  
Mayor Pro Tem**

**Lisa DeForest  
Council Member**

**Jon Levell  
Council Member**

**Ron Holliday  
Council Member**

**Kim Summers, City Manager  
Tiffany Israel, City Attorney  
Cristal McDonald, City Clerk**

**MURRIETA CITY COUNCIL (CC)  
MURRIETA COMMUNITY SERVICES DISTRICT (CSD)  
MURRIETA FIRE DISTRICT (FD)  
MURRIETA LIBRARY BOARD (LB)  
MURRIETA REDEVELOPMENT SUCCESSOR AGENCY (RSA)  
MURRIETA HOUSING AUTHORITY (HA)  
MURRIETA FINANCING AUTHORITY (FA)**

**YOU MAY VIEW THE MEETING LIVESTREAMED VIA THE CITY'S WEBSITE AT  
<https://murrieta.legistar.com/Calendar.aspx>**

**6:00 PM REGULAR MEETING****CALL TO ORDER****ROLL CALL****PLEDGE OF ALLEGIANCE****INVOCATION****PRESENTATIONS**

Proclamation: Small Business Saturday

Presentation: Kim Summers Retirement

**APPROVAL OF AGENDA****GOVERNING BODY COMMISSION/COMMITTEE/BOARD (CCB) REPORTS**

Governing Body CCB Reports is the opportunity for the City Council to provide a brief report on conferences, seminars, and Commission, Committees, and/or Boards meeting attendance. Reports shall not exceed three minutes. The City Clerk will use the computerized timer.

**PUBLIC COMMENTS (NON-AGENDA)**

At this time any person may address the governing bodies on any subject pertaining to City business, which does not relate to any item listed on the printed agenda. Normally no action may be considered or taken by the governing bodies on any matter not listed on the agenda. Each speaker will be limited to three minutes.

**CONSENT CALENDAR - APPROVAL OF ITEMS 1 – 17**

All matters listed on the Consent Calendar are to be considered routine by the governing bodies, and will be enacted by one motion in the form listed. There will be no discussion of these items unless, before the governing body votes on the motion to adopt, specific items are removed from the Consent Calendar for separate motions.

**1. Waive Reading of All Ordinance Adoptions on the Agenda and Read by Title Only****Recommended Action:**

Waive reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

**2. Minutes**Recommended Action:

Approve the minutes of the October 15, 2024, Regular City Council Meeting and the October 29, 2024, Special Closed Session Meeting.

**3. Check Register September 2024**Recommended Action:

Adopt Resolution No. 24-4792 entitled: *A Resolution of the City Council of the City of Murrieta, California, Ratifying the Check Register for the Month of September 2024* in the amount of \$4,212,625.40 (Check Numbers 161384-161745).

**4. Monthly Investment Transaction Report for September 2024**Recommended Action:

Receive and file the Monthly Investment Transaction Report for September 2024.

**5. Treasurer's Report - Quarter 1 of Fiscal Year 2024/25**Recommended Action:

Receive the Fiscal Year 2024/25 Treasurer's Reports for Quarter 1 (July-September 2024).

**6. Library Zip Books Grant Funding**Recommended Action:

Authorize the City Manager to accept grant funding from the California State Library for the Zip Books program for Fiscal Year 2024/25 in the amount of \$31,627; and

Amend the Fiscal Year 2024/25 Operating Budget to allocate the grant funds.

**7. Emergency Shelter Agreement Award to Project T.O.U.C.H.**Recommended Action:

Approve an agreement with Project T.O.U.C.H. for Emergency Shelter Services;

Waive bidding requirements under Murrieta Municipal Code Section 3.08.280 and approve Project T.O.U.C.H. as a sole source vendor for Emergency Shelter Services; and

Amend the Fiscal Year 2024/25 Operating Budget by reappropriating \$313,045.96 of the American Rescue Plan Act (ARPA) funding to Project T.O.U.C.H. for Emergency Shelter Services.

**8. Budget amendment for an Appraisal for the Murrieta Hills Specific Plan Amendment Project**Recommended Action:

Amend the Fiscal Year 2024/25 Operating Budget for an amount not to exceed \$27,500, as described in the fiscal impact statement, for an Appraisal of the Murrieta Hills Specific Plan.

9. Acknowledgment of Application for U.S. Economic Development Administration Build to Scale Grant

Recommended Action:

Receive and file;

Authorize the application for a grant from the U.S. Economic Development Administration's Build to Scale program to fund a wet-lab manager, the programming, marketing, and ongoing operations of the Murrieta Innovation Center; and

Approve the partnership with Murrieta Partnership DBA "Impact" Inc. (501c3) for the commitment of matching funds in the amount of \$800,000 if awarded the Build to Scale grant.

10. Acceptance of a Selective Traffic Enforcement Program Grant from the State of California Office of Traffic Safety

Recommended Action:

Accept a Selective Traffic Enforcement Program Grant Award of \$170,000 from the State of California Office of Traffic Safety; and

Amend the Fiscal Year 2024/25 Operating Budget to allocate and appropriate the grant funding.

11. Approval of Agreement with Carbyne, Inc. for Emergency Communications Software

Recommended Action:

Ratify and approve the executed five-year agreement with Carbyne, Inc. for the Carbyne C-Live Universe Platform emergency communication software; and

Authorize the exemption from bidding requirements.

12. Approval to Purchase a Public Safety Mobile Command Center, CIP# 21022

Recommended Action:

Approve the purchase of a Mobile Command Center from LDV Custom Specialty Vehicles;

Approve the purchase of ten police radios from Motorola for the Mobile Command Center; and

Amend the Fiscal Year 2024/25 CIP Budget as described in the fiscal impact statement.

13. Quit Claim Deed for Right-of-Way Easement for Future Expansion of Warm Springs Parkway South of Baxter Road

Recommended Action:

Approve the Quit Claim Deed of Easement for roadway purposes and a Certificate of Acceptance for a portion of Lot 4 of Tract Map 38228 to the City of Murrieta; and

Authorize the City Manager to execute the documents.

**14. Acceptance of Public Improvements in Parcel Map 37267**Recommended Action:

Accept the public improvements in Parcel Map 37267, located at 25747 Jefferson Avenue; and

Direct the Department of Public Works to perform continued maintenance of the public improvements in conformance with the City's maintenance standards.

**15. Murrieta Hot Springs Road Pavement Rehabilitation Project, CIP No. 13047, EMWD Reimbursement Agreement**Recommended Action:

Approve a Reimbursement Agreement with Eastern Municipal Water District (EMWD) and accept funding in the amount of \$62,700 for adjustment of EMWD facilities as part of the Murrieta Hot Springs Road Pavement Rehabilitation Project, (CIP) Capital Improvement Plan No. 13047;

Amend the Fiscal Year 2024/25 CIP Budget to establish an additional appropriation in CIP No. 13047 for \$62,700; and

Authorize the City Manager to execute the Reimbursement Agreement.

**16. Notice of Completion for Traffic Signal Installation at the Intersection of Washington Avenue and Weeping Willow Lane, CIP No. 8438**Recommended Action:

Accept the improvements for the Washington Avenue and Weeping Willow Lane Traffic Signal Installation project, Capital Improvement Project (CIP) No. 8438, as complete;

Direct the City Clerk to record a Notice of Completion and release bonds in accordance with State Law and City Ordinances; and

Release any remaining retention from the CIP 8438 in accordance with State Law and City Ordinances.

**17. Reopen the California Oaks Road at I-15 Interchange Project and Allocate Funding for Closeout**Recommended Action:

Amend the Fiscal Year 2024/25 Capital Improvement Plan budget and reopen the California Oaks Road at I-15 Interchange Project, Capital Improvement Plan (CIP) No. 8147; and

Allocate Unassigned Fund Balance from Freeway Development Impact Fees (DIF) Fund 128 in the amount of \$250,000 into CIP No. 8147.

**PULLED CONSENT CALENDAR ITEMS**

**PUBLIC HEARINGS****18. Fiscal Year 2025/26 Allocation of Community Development Block Grant Funding**Recommended Action:

Conduct a public hearing to receive community input on the allocation proposals;

Appropriate funding and create a budget for eligible projects and/or program activities;

Adopt Resolution No. 24-4793 entitled: *A Resolution of the City Council of the City of Murrieta, California, Authorizing the Allocation of Community Development Block Grant Funds for Fiscal Year 2025/26*; and

Authorize the City Manager to execute all related applications and agreements in a form approved by the City Attorney up to the final CDBG allocation by Riverside County.

**DISCUSSION****19. Fiscal Year 2024/25 First Quarter Financial Status Report**Recommended Action:

Accept the report;

Adjust the Fiscal Year 2024/25 Operating Budget as defined in the Fiscal Year 2024/25 First Quarter Proposed Budget Amendments; and

Approve the updated schedule of Authorized Positions List.

**20. Construction Contract for the 2023 Citywide Slurry Seal Project, CIP No. 13048**Recommended Action:

Award the construction contract for the 2023 Citywide Slurry Seal Project Capital Improvement Project (CIP) No. 13048 to Roy Allan Slurry Seal, Inc. in the amount of \$2,952,488.50;

Authorize a fifteen percent construction contingency of \$442,873.28;

Authorize the City Engineer to approve contract change orders not to exceed fifteen percent of the contract amount; and

Amend the Fiscal Year 2024/25 CIP budget and transfer the balance of available Measure A and Gas Tax funds from CIP No. 8137 into CIP 13048 in the amounts of \$1,150,233.52 and \$527,641.16 respectively, for a total of \$1,677,874.68.

21. Approval of the Exchange of a Portion of City-Owned Real Property (APN 963-060-086) for Real Property Owned by a Third Party (APN 963-060-065) and Appropriation for the Development of Fire Station 6 to Serve the Community

Recommended Action:

Staff recommends that the City Council approve the Exchange Agreement and Joint Escrow Instructions (Agreement) between the City of Murrieta (City) and Scott-Murrieta Service Station, LP, a California limited partnership, Bonsall Service Station, LP, a California limited partnership and Murrieta Marketplace Holdings, LP, a California limited partnership (jointly and severally the Private Owner) and appropriation of \$1,000,000 as memorialized in Resolution No. 24-4794, entitled: *A Resolution of the City Council of the City of Murrieta, California, Approving the Exchange of a Portion of the City-Owned Real Property (APN 963-060-086) Plus Payment of \$1,000,000 for the Real Property Located at APN 963-060-065 for the Purpose of Acquiring it for Development as a New Fire Station to Serve the Community; and*

Amend the Fiscal Year 2024/25 Operating and Capital Improvement Plan (CIP) Budgets as specified in the fiscal impact statement.

22. Amended and Restated Memorandum of Understanding between the City of Murrieta and Murrieta Market Nights Inc., regarding Implementation of Murrieta Market Nights

Recommended Action:

Approve the amended and restated Memorandum of Understanding (MOU); and

Authorize the City Manager to execute the Agreement.

23. Appointment of Justin Clifton as City Manager and Approval of City Manager Employment Agreement

Recommended Action:

Adopt Resolution No. 24-4795 entitled: *A Resolution of the City Council of the City of Murrieta, California, Appointing Justin Clifton as Acting City Manager Effective November 22, 2024 and Approving a City Manager Employment Agreement with Justin Clifton and Appointing Him as Permanent City Manager Effective January 12, 2025.*

## RECONSIDERATION

## NOTIFICATIONS

Notice of Pending Approval of Final Tract Map - TR 38228

## GOVERNING BODY ANNOUNCEMENTS

Governing Body Announcements is the opportunity for the City Council to provide miscellaneous reports and announcements. Announcements shall not exceed two minutes. The City Clerk will use the computerized timer.

## COUNCIL MEMBER REQUESTS TO ADD OR WITHDRAW ITEMS TO FUTURE AGENDAS

## ADJOURNMENT