

**CITY OF MURRIETA
Council Chambers
1 Town Square
Murrieta 92562**



**Thursday, January 16, 2025
Parks and Recreation
Commission
6:00 PM**

The City of Murrieta intends to comply with the Americans with Disabilities Act (ADA). Persons with special needs should call the Parks and Recreation Division at (951) 461-6187 or email at ROtis@MurrietaCA.gov at least 72 hours in advance.

Any presentation requiring the use of the City of Murrieta's equipment must be submitted to the Parks and Recreation Division 24 hours prior to the scheduled Parks and Recreation Commission meeting at City Hall located at 1 Town Square, Murrieta, CA; via email at ROtis@MurrietaCA.gov or call (951) 461-6187. Any writings or documents provided to a majority of the Parks and Recreation Commission regarding any item on this agenda will be made available for public inspection at the public counter at City Hall located at 1 Town Square, Murrieta, CA during normal business hours.

**Chris Collopy
Chair**

**Paul Parker
Vice Chair**

**Carmella Wood
Commissioner**

**John Hunneman
Commissioner**

**Robin Gilliland
Commissioner**

**YOU MAY VIEW THE MEETING LIVESTREAMED VIA THE CITY'S WEBSITE AT
<https://murrieta.legistar.com/Calendar.aspx>**

6:00 PM SPECIAL MEETING

CALL TO ORDER

The meeting was called to order by Chair Collopy.

ROLL CALL

Present Chairperson Christopher Collopy, Vice Chair Paul Parker, Commissioner Robin Gilliland, and Commissioner John Hunneman

Excused Commissioner Carmella Wood

Absent None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Parker.

APPROVAL OF AGENDA

Action: It was moved by Commissioner Hunneman, seconded by Vice Chair Parker to approve the agenda for January 16, 2025. The motion carried by the following vote:

Ayes: Chairperson Collopy, Vice Chair Parker, Commissioner Gilliland, and Commissioner Hunneman

Noes: None

Excused: Commissioner Wood

Absent: None

ADMINISTRATIVE UPDATE

- Special Events Supervisor, Laura Frasso, provided an update to the Commission on upcoming events for 2025. Reservations have begun on a case-by-case basis for Town Square Park.
 - Commissioner Hunneman asked about fees for non-profit organizations.
 - Commissioner Parker asked about the agreement with Newman Hospitality Group.

- Recreation Supervisor, Jeri Copeland, provided an update to the Commission on Senior Center events and programs from January to June 2025. The Senior Center holds at least one special event per month. The Senior Center is available for individuals 50 years of age or older, the lunch program is for participants 60 years of age or older.
 - Chair Collopy asked if the Senior Center offers a bereavement group and about the capacity for growth. He also asked about the needs of the Senior Center.
 - Commissioner Gilliland asked if there was a greater need from the senior population and how the community could provide support.
 - Commissioner Hunneman asked if the Senior Center offers estate planning.
 - Vice-Chair Parker asked for more details about the lunch program.

- Parks and Community Services Manager, Lea Kolek, informed the Commission that Recreation Supervisor Victor Patino was not able to attend tonight's meeting and will give his update on Adult Sports/New Pickleball League and Spring Field Allocations at the next Commission meeting on March 6, 2025.

PUBLIC COMMENTS (NON-AGENDA)

None

CONSENT CALENDAR - APPROVAL OF ITEMS 1 – 3

It was moved by Commissioner Hunneman, seconded by Vice-Chair Parker, to approve the Consent Calendar Items 1-3, with the Public Comment section of the November 7, 2024 Minutes amended to state the speaker, Mr. O'Donnell's concerns about the lack of citations and enforcement by the City for violations of dogs off leash. The motion carried by the following vote:

Ayes: Chairperson Collopy, Vice Chair Parker, Commissioner Gilliland, and

Commissioner Hunneman

Noes: None

Excused: Commissioner Wood

Absent: None

1. Minutes
2. Recreation, Activities, and Events Report
3. Parks, Projects, and Maintenance Report

PULLED CONSENT CALENDAR ITEMS

None

DISCUSSION

1. Court and Field Closure Policy, Procedures, and Guidelines

- Parks and Community Services Manager, Lea Kolek, presented to the Commission the Court and Field Closure Policy, Procedures, and Guidelines. Due to fires and extreme weather conditions, staff proposed a more comprehensive closure structure to include various weather and environmental factors as well as recommended guidelines for sports leagues during extreme weather conditions.
 - Commissioner Hunneman asked about the process for closing parks. *The guidelines are for fields and courts, the public is informed by social media and on the field closure hotline. Field closed signs are posted on fields. League representatives are also notified by email.*
 - Vice-Chair Parker asked if there was an existing policy. *There is an existing policy that only speaks of rain closures.*
 - Commissioner Gilliland recommended updating the Rain Out Hotline to say Closure Hotline.
 - Chair Collopy asked if this would amend the City Code. *The updates are not to the policy, more for the guidelines and operating procedures.*

Action: It was moved by Vice Chair Parker, seconded by Commissioner Hunneman to approve the proposed updates to the Court and Field Closure Policy, Procedures and Guidelines. The motion carried by the following vote:

Ayes: Chairperson Collopy, Vice Chair Parker, Commissioner Gilliland, and Commissioner Hunneman

Noes: None

Excused: Commissioner Wood

Absent: None

2. Parks and Recreation Commission Agenda Forecast

- Parks and Community Services Manager, Lea Kolek, provided the commission information on upcoming agenda items for 2025, in the form of the Parks and Recreation Commission Agenda Forecast. This forecast allows the commissioners to review future agenda topics and request any additional items they wish to discuss.
 - Off Leash Dog Discussion will be placed on the March 6, 2025 agenda.
 - The commission asked for a pool update. (this will be included in the Recreation, Activities, and Events report for the March 6, 2025 meeting.)

COMMISSION MEMBER ANNOUNCEMENTS

- Commissioner Gilliland spoke on her first experience with a Murrieta parade. Commissioner Gilliland wanted to publicly thank Special Events Supervisor Laura Frasso and the Community Services Department staff for their hard work and dedication to the citizens of Murrieta.
- Commissioner Hunneman spoke about how amazed he is at how much the Community Services Department are able to do.
- Vice-Chair Parker expressed his appreciation for the Community Services Department.
- Chair Collopy thanked the Community Services Department for their contribution to a great environment for the community. Chair Collopy thanked everyone for their well wishes while he was away.

ADJOURNMENT

The meeting adjourned at 7:39 p.m.