

**CITY OF MURRIETA
Council Chambers
1 Town Square
Murrieta 92562**



**Monday, June 16, 2025
Library Advisory Commission
6:00 PM REGULAR MEETING**

The City of Murrieta intends to comply with the Americans with Disabilities Act (ADA). Persons with special needs should call the Library Division at (951) 461-6147 or email at GSedlacek@MurrietaCA.gov at least 72 hours in advance.

Any presentation requiring the use of the City of Murrieta's equipment must be submitted to the Library Division 24 hours prior to the scheduled Library Advisory Commission meeting at City Hall located at 1 Town Square, Murrieta, CA; via email at GSedlacek@MurrietaCA.gov or call (951) 461-6147. Any writings or documents provided to a majority of the Library Advisory Commission regarding any item on this agenda will be made available for public inspection at the public counter at City Hall located at 1 Town Square, Murrieta, CA during normal business hours.

**Ken Goltara
Chair**

**Jeffrey Meeker
Vice Chair**

**Nicole Davis
Commissioner**

**LaVerne Davis
Commissioner**

**Terry Gavitt
Commissioner**

**YOU MAY VIEW THE MEETING LIVESTREAMED VIA THE CITY'S WEBSITE AT
<https://murrieta.legistar.com/Calendar.aspx>**

6:00 PM REGULAR MEETING**CALL TO ORDER**

The meeting was called to order by Chair Goltara at 6:00 p.m.

ROLL CALL

Present: Commissioner Nicole Davis, Commissioner LaVerne Davis, Vice Chair Jeffrey Meeker and Chair Ken Goltara.

Absent: Commissioner Terry Gavitt

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Goltara.

APPROVAL OF AGENDA

Action: It was moved by Commissioner Nicole Davis, seconded by Commissioner LaVerne Davis to approve the Agenda for June 16, 2025. The motion carried by the following vote:

Ayes: Chairperson Goltara, Vice Chair Meeker, Commissioner Davis, and Commissioner Davis

Noes: None

Absent: Commissioner Gavitt

ADMINISTRATIVE UPDATE

In the absence of Kevin Coon, Murrieta Public Library Foundation President, Finance Director, Javier Carcamo, gave his presentation first on the Library's budget for FY 2025/2026 and FY 2026/2027 with a slideshow. Chair Goltara asked if Measure T has a sunset date and the answer was no. Mr. Carcamo said there was a promise to the residents to spend most of Measure T on public safety and Chair Goltara asked about a match and thought it was Measure T. Mr. Carcamo stated it is not, and that he may be thinking of the 50% match that the City had to make as required by the Expansion grant. Mr. Carcamo noted that the Library District's fund is balanced and positions and services are fully funded. He also noted that property taxes make up 93% of the Library's revenue budget.

Mr. Coon arrived and gave a presentation on fundraising for the Children's Area Expansion. He spoke about all of the venues/events that the Foundation has attended and mentioned other donations that have been garnered. Mr. Coon stated that he wished the Foundation could have done more with the local PTSA's and asked the Commissioners for any other ideas on fundraising. Mr. Racelis thanked the Foundation for all of their efforts and then opened the meeting up to the Commissioners for questions.

Commissioner Nicole Davis asked if the Foundation would have a booth at the upcoming Birthday Bash and the answer was yes. She then suggested that the fundraising video that was recently created could be played at the booth, as well as having poster boards, stating that visuals important.

Commissioner LaVerne Davis asked if kids will be at booth, stating that they are good advertisers, but the answer was no.

Commissioner Nicole Davis gave the suggestion to have a family-fun night where families could paint tiles to go on a wall at the Library, for a donation. Mr. Coon liked the idea and stated that he would talk with the staff more about it.

Ashley Jennings-Bigay, Librarian, gave a presentation and update on the Furniture, Fixtures and Equipment for the Expansion. She included a slideshow highlighting the City's population and growth and what toddlers and preteens would need in the new space, as well as what staff needs. Mrs. Bigay then asked the Commissioners if there were any questions.

Commissioner LaVerne Davis asked if staff has thought to do a presentation at new housing developments and Mrs. Bigay stated that she would discuss it with the Supervising Librarian, Kayti Mathewson.

Mr. Racelis then gave his Library update, beginning with more information on the Expansion. The construction bid opportunity was published on June 13, there is a mandatory pre-bid meeting on June 30 and bids are due on July 14. City Council will be presented with the lowest responsive bid on August 19 and if approved, groundbreaking for construction should begin sometime in September.

The Summer Reading Challenge began on June 9 and ends on July 19. A big thank-you to all

of the Library departments as well as to the Friends of the Murrieta Library for their support.

There will be a Friends General Meeting tomorrow at 1 p.m. in the Library's Community Room.

The Zip Books program is still ongoing with approximately \$6,000 left of the grant to be spent.

The Lunch at the Library program is possible due to another grant the Library has received and a big thank-you to the Circulation staff for spearheading it.

All staff participated in a De-escalation Training session on June 13 and found it very informative and helpful.

Mr. Racelis reported that he will be attending the American Library Association (ALA) annual conference in Philadelphia, PA June 26-30, 2025.

The Library's new Privacy Policy is still in draft form and will be brought to the Commission at an upcoming meeting.

Mr. Racelis then asked the Commissioners if they had any questions or comments. Commissioner LaVerne Davis asked for clarification on the Zip Books grant and Mr. Racelis stated that there is \$6,000 left to spend of the \$33,000 grant. Chair Goltara stated that it was a shame that the Library may need to make cuts to the Furniture, Fixtures and Equipment plans. Finally, Commissioner Nicole Davis asked if it would be helpful if some of the Commissioners attended the upcoming City Council meeting on August 19 and Mr. Racelis stated that yes, it would be helpful.

PUBLIC COMMENTS (NON-AGENDA)

CONSENT CALENDAR - APPROVAL OF ITEMS 1 – 2

Action: It was moved by Commissioner LaVerne Davis, seconded by Vice Chair Meeker to approve the Consent Calendar Items 1 and 2. The motion carried by the following vote:

Ayes: Chairperson Goltara, Vice Chair Meeker, Commissioner Davis, and Commissioner Davis

Noes: None

Absent: Commissioner Gavitt

1. Minutes

2. Murrieta Public Library Statistical Report

PULLED CONSENT CALENDAR ITEMS

DISCUSSION

COMMISSION MEMBER ANNOUNCEMENTS

Commissioner LaVerne Davis stated that there was an Expansion fundraising presentation at the Colony and it was very well-received.

COMMISSION MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS**ADJOURNMENT**