

City Council

Meeting Minutes

April 1, 2025

**CITY OF MURRIETA
Council Chambers
1 Town Square
Murrieta, CA 92562**



**Tuesday, April 1, 2025
6:00 PM REGULAR MEETING
MINUTES**

The City of Murrieta intends to comply with the Americans with Disabilities Act (ADA). Persons with special needs should call the City Clerk Department at (951) 461-6031 or email at CityClerk@murrietaca.gov at least 72 hours in advance. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the public counter at City Hall located at 1 Town Square, Murrieta, CA during normal business hours.

Any presentation requiring the use of the City of Murrieta's equipment must be submitted to the City Clerk's department 72 hours prior to the scheduled City Council meeting at City Hall located at 1 Town Square, Murrieta, CA; via email at CityClerk@MurrietaCA.gov or call (951) 461-6031. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the public counter at City Hall located at 1 Town Square, Murrieta, CA during normal business hours.

**Cindy Warren
Mayor**

**Jon Levell
Mayor Pro Tem**

**Lisa DeForest
Council Member**

**Lori Stone
Council Member**

**Ron Holliday
Council Member**

**Justin Clifton, City Manager
Tiffany Israel, City Attorney
Cristal McDonald, City Clerk**

**MURRIETA CITY COUNCIL (CC)
MURRIETA COMMUNITY SERVICES DISTRICT (CSD)
MURRIETA FIRE DISTRICT (FD)
MURRIETA LIBRARY BOARD (LB)
MURRIETA REDEVELOPMENT SUCCESSOR AGENCY (RSA)
MURRIETA HOUSING AUTHORITY (HA)
MURRIETA FINANCING AUTHORITY (FA)**

**YOU MAY VIEW THE MEETING LIVESTREAMED VIA THE CITY'S WEBSITE AT
<https://murrieta.legistar.com/Calendar.aspx>**

6:00 PM REGULAR MEETING

CALL TO ORDER 6:01 p.m.

ROLL CALL

**Present: Council Member Lori Stone
Council Member Ron Holliday
Mayor Pro Tem Jon Levell
Mayor Cindy Warren**

Absent: Council Member Lisa DeForest

PLEDGE OF ALLEGIANCE Patrick Ellis, Chamber of Commerce President

INVOCATION Shane Academia, Calvary Murrieta Church

PRESENTATIONS

Proclamation: DMV/Donate Life California Month

APPROVAL OF AGENDA

Action: It was moved by Council Member Holliday, seconded by Council Member Stone to approve the Agenda for April 1, 2025.

The motion carried by the following vote:

- Ayes: Levell, Warren, Holliday, Stone
- Noes: None
- Absent: DeForest

CITY MANAGER - ADMINISTRATIVE UPDATE

Town Square Park and Community Services Update: Brian Crawford, Senior Program Manager

Library Update: Melvin Racelis, Library Manager

Community Update: Cristina Davies, Public Information Officer

GOVERNING BODY COMMISSION/COMMITTEE/BOARD REPORTS/ANNOUNCEMENTS

Council Member Stone: Provided attendance/reported the following:

- Southwest Riverside County Elected Leaders Collaborative

Provided Announcements to be made part of the City’s record.

Council Member Holliday: Provided Announcements to be made part of the City’s record.

Mayor Pro Tem Levell: Provided verbal Announcements.

Mayor Warren: Provided attendance/reported the following:

- Riverside County Transportation Commission (RCTC)
- Southwest Elected Leaders Collaborative
- Riverside Transit Agency (RTA)

Provided Announcements to be made part of the City’s record.

PUBLIC COMMENTS (NON-AGENDA)

Rick Cortez: Spoke on safety concerns with tree maintenance in the Adams Street neighborhood.

CONSENT CALENDAR - APPROVAL OF ITEMS 1 – 8

Action: It was moved by Council Member Holliday, seconded by Mayor Pro Tem Levell to approve Consent Calendar Items Nos. 1-8; with the exception of Item No. 7 which was pulled for discussion.

The motion carried by the following vote:

Ayes: Levell, Warren, Holliday, Stone
Noes: None
Absent: DeForest

- 1. Waive Reading of All Ordinance Adoptions on the Agenda and Read by Title Only

Recommended Action:

Waive reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

- 2. Minutes

Recommended Action:

Approve the minutes of the March 18, 2025, Regular City Council Meeting.

- 3. Check Register February 2025

Recommended Action:

Adopt a Resolution No. 25-4817 entitled: *A Resolution of the City Council of the City of Murrieta, California, Ratifying the Check Register for the Month of February 2025* in the amount of \$5,147,455.20 (Check Numbers 163267-163651).

- 4. Agreement with Disability Access Consultants, LLC.

Recommended Action:

Approve a three-year agreement with Disability Access Consultants, LLC for a not-to-exceed amount of \$72,800;

Authorize the exemption from bidding requirement; and

Authorize the City Manager to execute the agreement and future amendments not to exceed the contract amount.

5. Murrieta Fire Management Association Successor Memorandum of Understanding for the Period July 1, 2023, through June 30, 2026

Recommended Action:

Adopt Resolution No. 25-4818 entitled: *A Resolution of the City Council of the City of Murrieta, California, Approving, Adopting and Implementing a Successor Memorandum of Understanding between the City of Murrieta and the Murrieta Fire Management Association for the Period July 1, 2023, through June 30, 2026.*

6. Award a Contract to Hi-Top Roof, Inc. for Installation of a Silicone Roofing Application for City Hall

Recommended Action:

Award a contract to Hi-Top Roof, Inc. for the installation of a Silicone Roofing Application for the City of Murrieta City Hall Roof Repair Project, Capital Improvement Project (CIP) No. 10027, in the amount of \$155,000, plus a fifteen percent (15%) contingency; and

Authorize the City Manager to execute the agreement and other related documents.

8. Construction Contract for Pedestrian Safety Enhancement Projects, CIP No. 13044 and CIP No. 13046

Recommended Action:

Award the construction contract for the Fiscal Year (FY) 2022/23 Pedestrian Safety Enhancement Project, Capital Improvement Plan (CIP) No. 13044, and the FY 2023/24 Pedestrian Safety Enhancement Project, CIP No. 13046, to LC Paving & Sealing, Inc., in the amount of \$907,067.75;

Authorize a fifteen percent (15%) construction contingency of \$136,060.16;

Amend the CIP Budget for FY 2024/25, and the FY 2024/25 to 2028/29 CIP to establish appropriation as described in the fiscal impact statement; and

Authorize the City Engineer to approve contract change orders not to exceed fifteen percent (15%) of the contract amount.

PULLED CONSENT CALENDAR ITEMS

7. Acceptance of Various Grants for Homeless Services and Award of Multiple Outreach Agreements

Staff report and PowerPoint presentation provided by Community Services Director Brian Ambrose and Management Analyst Assistant Lindsay Sisti.

Action: After discussion, it was moved by Council Member Stone, seconded by Council Member Holliday to accept Encampment Resolution Funding (ERF) from the County of Riverside Housing and Workforce Solutions for homeless outreach activities in the amount of \$6,655,713.60;

Approve an Agreement for homeless outreach activities between the City of Murrieta and Kingdom Causes, Inc. dba City Net (City Net) in an amount not to exceed \$5,734,829.53;

Accept Homeless Housing, Assistance and Prevention (HHAP) Grant Funding from the County of Riverside Housing and Workforce Solutions for Rapid Rehousing assistance in the amount of \$144,000;

Approve an Agreement for Rapid Rehousing assistance between the City of Murrieta and City Net in an amount not to exceed \$144,000;

Amend the Fiscal Year (FY) 2024/25 Operating Budget, as described in the Fiscal Impact statement; and

Authorize the City Manager to execute all agreements.

The motion carried by the following vote:

- Ayes: Levell, Warren, Holliday, Stone
- Noes: None
- Absent: DeForest

PUBLIC HEARINGS

9. Public Hearing for Fiscal Year 2025/26 Citywide User Fee Schedule Update

Staff report and PowerPoint presentation provided by Finance Director Javier Carcamo and Accounting Supervisor Ashley Lopez. As part of the City Council discussion, the following topics were addressed:

- User Fee concept;
- Noticing requirements;
- Costs of services; and
- Nexus study.

The public hearing opened at 7:33 p.m.

Public Testimony:
None

The public hearing closed at 7:34 p.m.

Action: After discussion, it was moved by Mayor Pro Tem Levell, seconded by Council Member Holliday to Conduct a Public Hearing updating the City's User Fee Schedule; and

Adopt Resolution No. 25-4819 entitled: *A Resolution of the City Council of the City of Murrieta, California, Approving the City's Updated User Fee Schedule for Fiscal Year 2025/26.*

The motion carried by the following vote:

Ayes: Levell, Warren, Holliday
Noes: Stone
Absent: DeForest

10. Formation of Community Facilities District No. 2025-1 (Safety Services) of the City of Murrieta

The staff report was provided by Finance Director Javier Carcamo.

The public hearing opened at 7:34 p.m.

Action: It was moved by Council Member Holliday, seconded by Mayor Pro Tem Levell to continue the Public Hearing to a date certain of May 6, 2025.

The motion carried by the following vote:

Ayes: Levell, Warren, Holliday, Stone
Noes: None
Absent: DeForest

11. Formation of Community Facilities District No. 2025-2 (Maintenance Services) of the City of Murrieta

The staff report was provided by Finance Director Javier Carcamo.

The public hearing opened at 7:35 p.m.

Action: It was moved by Mayor Pro Tem Levell, seconded by Council Member Holliday to continue the Public Hearing to a date certain of May 6, 2025.

The motion carried by the following vote:

Ayes: Levell, Warren, Holliday, Stone
Noes: None
Absent: DeForest

12. Formation of Community Facilities District No. 2025-3 (Discovery Village) of the City of Murrieta

The staff report was provided by Finance Director Javier Carcamo.

The public hearing opened at 7:36 p.m.

Action: It was moved by Mayor Pro Tem Levell, seconded by Council Member Holliday to continue the Public Hearing to a date certain of May 6, 2025.

The motion carried by the following vote:

- Ayes: Levell, Warren, Holliday, Stone
- Noes: None
- Absent: DeForest

DISCUSSION

13. Fleet Vehicle Procurement Authority Ordinance

Staff report and PowerPoint presentation provided by Finance Director Javier Carcamo.

Chief of Police Matt Henry was available to answer questions from the City Council.

Action: After discussion, it was moved by Mayor Pro Tem Levell, seconded by Council Member Stone to Conduct the first reading and introduce Ordinance No. 617-25 entitled: *An Ordinance of the City Council of the City of Murrieta, California, Amending Chapter 3.08 of the Murrieta Municipal Code Granting the City Manager Authority for Fleet Purchases within Budget Limits.*

The motion carried by the following vote:

- Ayes: Levell, Warren, Holliday, Stone
- Noes: None
- Absent: DeForest

14. Discussion of Direction for Support for Tour de Murrieta

Staff report and PowerPoint presentation provided by Parks and Recreation Manager Lea Kolek, and Special Events Supervisor Laura Frasso. Community Services Director Brian Ambrose was available to answer questions from the City Council.

Public Comments:

Patrick Ellis (on behalf of Explore Murrieta) Spoke on the advertising and engagement posts promoting the event.

Kassen Klein: Spoke on prior concerns over transparency and spoke on accommodations provided to other events in the City.

Action: It was moved by Council Member Stone, seconded by Council Member Holliday to charge half of the public works costs, increase in-kind services to \$15,000 for this year, and bring back this item to a future meeting for further discussion.

The motion carried by the following vote:

Ayes: Levell, Warren, Holliday, Stone
Noes: None
Absent: DeForest

RECONSIDERATION None

COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS

Mayor Pro Tem Levell: Requested to bring a discussion on a letter of opposition on Senate Bills. City Manager Justin Clifton mentioned this was part of the Legislative Workgroup authority in place.

Mayor Pro Tem Levell withdrew his request.

ADJOURNMENT 8:32 PM



Cristal McDonald, City Clerk