



CITY OF MURRIETA PARKS AND RECREATION MASTER PLAN APPENDIX

2025



DRAFT

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**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN**

**Kick-Off Meeting Agenda
September 25, 2023 at 1:30PM to 2:30PM**

- I. **INTRODUCTIONS** (handout)
 - A. RJM Project Team
 - B. City Project Team
- II. **INFORMATION REQUEST – EXISTING DOCUMENTS** (handout)
- III. **DEMOGRAPHIC ASSESSMENT – We recommend using the ESRI Dataset 2023**
 Esri starts with the demographics data from the 2010 Census, American Community Survey (most recent published estimates are for 2022) then employs a time series of county-to-county migration data from the IRS, building permits, and residential postal delivery counts. The result balances the measures of growth or decline from a variety of data series.
 - City demographics from the 2022 Census estimates the Murrieta population to be: 113,783
 - California Department of Finance estimates the Murrieta 2023 population to be: 109,998
 - **Esri estimates the Murrieta total 2023 population to be 111,522**
- IV. **PROJECT SCHEDULES - Review Key Milestones and Target Dates** (handouts)
 - A. Demographics & Inventory: October through December
 - B. Public Outreach and Engagement
 1. Project Graphic and Website: Launch in November
 2. Stakeholder Interviews: November through January
 3. Multimodal Survey: November/December

ACTION ITEMS

1. City to confirm City Project Team; RJM to set up ftp and send link/invite.
2. City to provide information requested.
3. City to provide list of possible stakeholders for interviews (12 total).
4. RJM to provide demographic assessment.
5. RJM to provide parks & recreation facility inventory matrix and map.
6. RJM to provide project graphic and project website.
7. RJM to provide draft stakeholder interview questionnaire.
8. Schedule future monthly review meeting: October



**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN**



**Project Review Meeting Agenda
October 30, 2023 at 1:30PM to 2:30PM**

- I. FOLLOW UP TO KICKOFF MEETING ON 9/25/23**
 - A. Information Request Update
 - B. Demographic Assessment
- II. STAKEHOLDER INTERVIEWS**
 - A. Stakeholder Interview Questionnaire – Draft (handout)
 - B. Discuss choosing stakeholders, collecting questionnaires, and follow up interview process.
- III. PROJECT GRAPHIC AND WEBSITE**
 - A. Trails Master Plan (handouts)
 - B. Parks and Recreation Master Plan (handouts)
- IV. PROJECT SCHEDULES - Review Key Milestones and Target Dates (handouts)**
 - A. Demographics & Inventory: October through December
 - B. Public Outreach and Engagement
 - 1. Project Graphic and Website: Launch in November/December
 - 2. Stakeholder Interviews: November through January
 - 3. Multimodal Survey: December or January

ACTION ITEMS FOR NOVEMBER

- 1. City to provide information requested.
- 2. City to provide list of possible stakeholders for interviews (12 total).
- 3. City to provide comments on project graphics and website text.
- 4. RJM to provide Demographic Assessment draft for city review and comments.
- 5. RJM to provide parks & recreation facility inventory (maps, amenity inventory matrix, and park profiles).
- 6. RJM to provide trails inventory and maps.
- 7. RJM to provide program inventory and assessment.
- 8. Schedule future monthly review meeting: November



**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN**

**Project Review Meeting Agenda
November 27, 2023 at 1:00PM to 2:00PM**

I. FOLLOW UP TO MEETING ON 10/30/23

- A. Information Request Update (handout)
- B. Demographic Assessment – in progress
- C. Stakeholder Interviews – city to send emails this week
- D. Project Graphic – any revisions or selection made?
- E. Project Websites – any text edits

II. PARKS INVENTORY AND PARKLAND ACREAGE

- A. Review Park vs. Open Space Samples (City Story Map & Park Profile)
- B. Current Park Type Classifications
- C. Trailhead in Parks and Reference Name of Trail

III. MULTIMODAL SURVEY TOPIC LIST (handout)

IV. PROJECT SCHEDULES - Review Key Milestones and Target Dates (handouts)

- A. Existing Conditions Analysis: November/December
- B. Public Outreach and Engagement
 - 1. Project Graphic and Website: Launch in late December/early January
 - 2. Stakeholder Interviews: December through January
 - 3. Multimodal Survey: January
 - 4. Community Workshops: February through May (schedule and start advertising in January)

ACTION ITEMS FOR NOVEMBER

- 1. City to provide information requested.
- 2. City to provide list of possible stakeholders for interviews (12 total). City to email questionnaire to stakeholders to complete and return.
- 3. City to provide comments on project graphics and website text.
- 4. RJM to provide Demographic Assessment draft for city review and comments.
- 5. RJM to provide parks & recreation facility inventory (maps, amenity inventory matrix, and park profiles).
- 6. RJM to provide trails inventory and maps.
- 7. RJM to provide program inventory and assessment.
- 8. Schedule future monthly review meeting: December



**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN**



**Project Review Meeting Agenda
December 18, 2023 at 1:00PM to 2:00PM**

- I. FOLLOW UP TO MEETING ON 11/27/23**
 - A. Information Request Update
 - B. Multimodal Survey Topic List – Receive any comments or edits from city? RJM to provide draft questionnaire before January 5.
- II. TRAILS INVENTORY**
 - A. Data Collection Memo (handout)
- III. STAKEHOLDER INTERVIEWS**
 - A. Email template (handout)
 - B. RJM to review list of (12) stakeholders provided by city. City to send email with questionnaire form as attachment – early January.
- IV. DEMOGRAPHIC ASSESSMENT DRAFT** (handout)
- V. PROJECT WEBSITES**
 - A. Use existing inventory map (handout)
 - B. Schedule 1-hour window to review (this week or after January 2?)
- VI. PROJECT SCHEDULES - Review Key Milestones and Target Dates** (handouts)
 - A. Existing Conditions Analysis: December/January
 - B. Public Outreach and Engagement
 1. Project Websites: Launch in early January
 2. Stakeholder Interviews: January/February
 3. Multimodal Survey: January
 4. Community Workshops for both projects (6 total): February through May (schedule and start advertising in January)

ACTION ITEMS FOR DECEMBER/JANUARY

1. City to provide information requested and possible dates for community workshops.
2. City to provide list of possible stakeholders for interviews (12 total). City to email questionnaire to stakeholders first week of January to complete and return.
3. City to provide direction on the 10 miles of trails to conduct site conditions analysis.
4. RJM to provide stakeholder interview email template and questionnaire form to city for use in sending emails.
5. RJM to provide draft parks & recreation facility inventory (maps, amenity inventory matrix, and park profiles) in January. RJM to schedule site tour in January.
6. RJM to provide city trails map.
7. RJM to provide program inventory and assessment summary report.
8. RJM to schedule 1-hour window this week or in January for website final review before launch to the public.
9. Schedule future monthly review meeting: January



**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN**



**Project Review Meeting Agenda
January 8, 2024 at 3:30PM to 4:30PM**

I. FOLLOW UP TO MEETING ON 12/18/23

- A. Information Request Update (residential info, sports leagues, program data): RJM to update and provide revised list.
- B. Multimodal Survey: RJM to provide draft questionnaire for city review this week.
- C. Project graphics selected (need 1 trails photo); schedule day/1-hour window to preview and plan to launch to public on city website and social media posts.
- D. Demographic Assessment: Any comments on the 12/18/23 draft?
- E. Stakeholder Interviews: City to send emails/questionnaire attachment to stakeholders this week.

II. COMMUNITY WORKSHOPS

- A. Room Set Up & Guidelines (handout)
- B. Process (handout)

III. PROJECT SCHEDULES - Review Key Milestones and Target Dates (handouts)

- A. Existing Conditions Analysis: January
- B. Public Outreach and Engagement
 - 1. Project Websites: Launch in January
 - 2. Stakeholder Interviews: January/February
 - 3. Multimodal Survey: January
 - 4. Community Workshops for both projects (6 total): February through May (schedule and start advertising in January) (handout - discussion)

ACTION ITEMS FOR JANUARY

1. City to provide possible dates for community workshops.
2. City to email questionnaire to stakeholders to complete and return.
3. City/RJM to discuss direction on the 10 miles of trails for expanded site conditions analysis.
4. RJM to provide revised information request memo.
5. RJM to provide stakeholder interview email template and questionnaire form to city for use in sending emails.
6. RJM to provide draft parks & recreation facility inventory (maps, amenity inventory matrix, and park profiles). RJM to schedule site tour.
7. RJM to provide citywide trails map.
8. RJM to provide program inventory and assessment summary report.
9. RJM to provide process, email template, and link to online survey for CPSC's/Sport Organizations.
10. Schedule future monthly review meeting: February



**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN
Project Review Meeting Agenda
February 5, 2024 at 3:30PM to 4:30PM**



I. FOLLOW UP TO MEETING ON 01/06/24

- A. Multimodal Survey: Conduct survey in 7-10 days after final approval of questionnaire.

We suggest putting the new question in the 'Background and Demographics' section toward the back of the survey. Question: "Do you or anyone else in your household have a physical disability that requires adaptive devices, adaptive equipment, or special accommodations to participate in recreational activities?" We expect the percentage who say 'yes' to this question to be small, so a follow-up question that explores what type of equipment/accommodations are required isn't going to produce statistically generalizable data and for that reason we suggest leaving it out.

- B. Demographic Assessment: Any comments on the 12/18/23 draft?
C. Stakeholder Interviews: RJM to provide update.

II. INVENTORY AND ASSESSMENT UPDATES

- A. Parks and Facility Inventory: Draft files to be sent this week. Schedule site tour(s) in Feb.
B. Trails Inventory & Assessment: Need locations of new trails (Murrieta Creek and Murrieta Hills)
C. Program Inventory & Assessment

III. WEBSITES AND COMMUNITY OUTREACH FLYER

- A. Trails Master Plan Website: launch to public
B. Trails Master Plan Flyer and A-Frame Poster (handout)
C. Parks and Recreation Master Plan – RJM to provide website link and flyer next week.

IV. TRAILS MASTER PLAN – WORKSHOP #1 on February 15

- A. Draft Agenda, PowerPoint, Survey (handout)

V. PROJECT SCHEDULES - Review Key Milestones and Target Dates (handouts)

- A. Existing Conditions Analysis: ~~January~~ February
B. Public Outreach and Engagement
1. Project Websites: Launch in ~~January~~ February
 2. Stakeholder Interviews: January/February
 3. Multimodal Survey: ~~January~~ February
 4. Community Workshops for both projects (6 total):
 - a. Trails Master Plan on Feb. 15, March 28, and April 24
 - b. Parks & Recreation Master Plan on March 19, April 17, and May 16

ACTION ITEMS FOR FEBRUARY

1. City to promote website & attendance at Trails Master Plan Workshop #1 on 2/15.
2. City to provide direction on the 10+ miles of trails for expanded site conditions and usage analysis.
3. City to review and approve the website for the Parks & Recreation Master Plan and launch to public.
4. RJM to provide revised information request memo.
5. RJM to provide final draft of multimodal survey questionnaire for city approval.
6. RJM to provide draft parks & recreation facility inventory (maps, amenity inventory matrix, and park profiles). RJM to schedule site tour.
7. RJM to provide program inventory and assessment summary report.
8. RJM to provide process, email template, and link to online survey for CPSC's/Sport Organizations.
9. Schedule future monthly review meeting: March



**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN**



**Project Review Meeting Agenda
March 4, 2024 at 3:30PM to 4:30PM**

I. FOLLOW UP TO MEETING ON 02/05/24

- A. Demographic Assessment: RJM to add narrative on Murrieta Hills and update city border. Are there any other comments on the 12/18/23 draft?
- B. Stakeholder Interviews: final interviews/collection this week; prepare summary.
- C. Trails Master Plan Workshop #1: 100 surveys; receive paper copies; prepare summary.
- D. Multimodal Survey: Data collection starts on 3/11
- E. Flyers and A-Frames are being distributed throughout city and through social media.

II. INVENTORY AND ASSESSMENT UPDATES

- A. Parks and Facility Inventory
- B. Trails Inventory & Assessment
- C. Program Inventory & Assessment
- D. GIS Maps on project websites asap

III. PARKS & RECREATION MASTER PLAN – WORKSHOP #1 on March 19

- A. Draft Agenda, PowerPoint, Survey (handouts)

IV. PROJECT SCHEDULES - Review Key Milestones and Target Dates (handouts)

- A. Existing Conditions Analysis: March
 - 1. CPSC's
 - 2. Local Trends
- B. Public Outreach and Engagement
 - 1. Project Websites:
 - a. Trails Master Plan Website since Feb. 6: **1,368** views/**12** feedback comments
 - b. Parks & Recreation Master Plan Website since Feb.29: **47** views/**2** feedback comments
 - 2. Stakeholder Interviews: March
 - 3. Multimodal Survey: March
 - 4. Community Workshops for both projects (6 total):
 - a. Trails Master Plan on ~~Feb. 15~~, **March 28**, and April 24
 - b. Parks & Recreation Master Plan on **March 19**, April 17, and May 16

ACTION ITEMS FOR MARCH

1. City to promote website & attendance at Parks & Recreation Master Plan Workshop #1 on 3/19 and at Trails Master Plan Workshop #2 on 3/28.
2. City to provide direction on the 10+ miles of trails for expanded site conditions and usage analysis.
3. City to provide program registration data by class/activity and for years 2019 through 2023.
4. RJM to provide draft parks & recreation facility inventory (maps, amenity inventory, and park profiles).
5. RJM to provide program inventory and assessment summary report.
6. RJM to provide email template and link to online survey for CPSC's/Sport Organizations. City to send email to sports organization contacts.
7. RJM to provide draft of local trends analysis.
8. RJM to provide all workshop materials and handouts for city review and approval.
9. Schedule future monthly review meeting: April



**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN**



**Project Review Meeting Agenda
April 8, 2024 at 11:00AM to 12:00PM**

I. FOLLOW UP TO MEETING ON 03/04/24

- A. Demographic Assessment: City to provide new city border/GIS file & existing trails in the Murrieta Hills area. RJM to add narrative on Murrieta Hills and update city border. Are there any other comments on the 12/18/23 draft?
- B. Stakeholder Interviews: Need completed questionnaires from Carl and Jarrett this week.
- C. Trails Master Plan Workshop #2 Survey: need to promote this week.
- D. 5 trails/10 miles of trails for expanded site conditions and usage analysis needed by April 15.
- E. Parks & Recreation Master Plan – any more Workshop #1 paper surveys?
- F. Trails Master Plan: Website launched Feb. 6: ~~1,368~~ **2,054** views/~~12~~ **14** feedback comments
(Most often heard topics: connections, safe routes for kids to school, maps needed)
- G. Parks & Recreation Master Plan: Website launched Feb.29: ~~47~~ **939** views/~~2~~ **19** feedback comments
(Most often heard topics: girls softball fields at Cal Oaks, restrooms, sports, lighting)

II. MULTIMODAL SURVEY SUMMARY – review draft report (will email file after meeting)

III. CPSC's – SPORTS ORGANIZATION SURVEY (handout and email)

IV. PROJECT SCHEDULES - Review Key Milestones and Target Dates (handouts)

- A. Existing Conditions Analysis:
 - 1. CPSC's: April
 - 2. Local Trends Analysis: April
- B. Public Outreach and Engagement
 - 1. Stakeholder Interviews: ~~March~~ April
 - 2. Community Workshops for both projects (6 total):
 - a. Trails Master Plan on ~~Feb. 15, March 28,~~ and **April 24**
 - b. Parks & Recreation Master Plan on ~~March 19,~~ **April 17,** and May 16

ACTION ITEMS FOR APRIL

1. City to promote project websites & attendance at community workshops.
2. City to provide direction on the 10 miles of trails for expanded site conditions and usage analysis.
3. City to send email with survey link and due date to sports organization contacts.
4. RJM to add narrative on Murrieta Hills and update city border and submit final Demographic Assessment.
5. RJM to provide draft parks & recreation facility inventory (maps, amenity inventory, and park profiles).
6. RJM to provide program inventory and assessment summary report.
7. RJM to provide cut sheets for each trail.
8. RJM to provide draft of local trends analysis.
9. RJM to provide all workshop materials and handouts for city review and approval.
10. Schedule future monthly review meeting: May



**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN**



**Project Review Meeting Agenda
May 6, 2024 at 1:00 PM to 2:00 PM**

I. FOLLOW UP TO MEETING ON 04/08/24

- A. Community Engagement
 - i. Need to do last push for Trails Master Plan workshop #3 closes this week (28 online/16 paper from in-person meeting) – we could extend it to May 15?
 - ii. CPSC's – we have received 3 completed surveys from AYSO Region 1463 and Murrieta Valley Girls Softball – we will send a follow up email to the remaining sports organizations this week.
- B. Any comments on program inventory and assessment emailed on 4/30? Plus RJM Q's.
- C. Trails Master Plan: Website launched Feb. 6: ~~1,368~~ **2,054** views/~~14~~ **20** feedback comments
(Most often heard topics: trail connections, signage, safe routes for kids to school, maps)
- D. Parks & Recreation Master Plan: Website launched Feb.29: ~~1,455~~ **2,704** views/~~19~~ **38** feedback comments
(Most often heard topics: girls softball fields at Cal Oaks, restrooms, sports, lighting, accessible park walkways and playgrounds for those with disabilities, running track)

II. TRAIL INVENTORY

- A. Discussion – on site field review observations (ownership, access)

III. PARKS AND RECREATION FACILITY INVENTORY

- A. Parks/Facility Amenity Inventory (handout)
- B. Need to confirm park boundary and acreage for Pioneer Park, Los Alamos Sports Park, and Warm Springs Park (handout)
- C. RJM to email link today to download park profiles for city review.

IV. PROJECT SCHEDULES - Review Key Milestones and Target Dates (handouts)

- A. Existing Conditions Analysis:
 - 1. CPSC's: ~~April~~ May
 - 2. Local Trends Analysis: ~~April~~ May
- B. Public Outreach and Engagement
 - 1. Community Workshops
 - a. Parks & Recreation Master Plan workshop #3 on May 16
- C. Operations and Maintenance: May/June
- D. Financial Review: June
- E. Community Needs Assessment/Recommendations: June

ACTION ITEMS FOR MAY

1. City to promote project websites, trail survey #3, and attendance at last PRMP workshop on May 16.
2. RJM to add narrative on Murrieta Hills and update city border and submit final Demographic Assessment. (handout)
3. RJM to provide cut sheets for each trail.
4. RJM to provide draft of local trends analysis.
5. RJM to provide PRMP workshop #3 materials and handouts for city review and approval.
6. Schedule future monthly review meeting: June



**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN
Project Review Meeting Agenda
June 10, 2024 at 2:00 PM to 3:00 PM**



I. PARKS AND RECREATION MASTER PLAN UPDATE

- A. **Pending Tasks:** We need to complete the following BEFORE we can finish the Draft Report:
1. Parks and Recreation Facility Inventory (need to complete the Local Trends Analysis and the Operations and Maintenance Plan)
 2. Program Inventory and Assessment
 3. Sports Organization Surveys (need to complete the community needs assessment)
 4. Public Works Dept. contact person (need to complete Operations & Maintenance Plan)
- B. **Project Schedule** (handout)
- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Existing Conditions Analysis: <ol style="list-style-type: none"> a. CPSC's: June b. Local Trends Analysis: June 2. Public Outreach and Engagement <ol style="list-style-type: none"> a. Parks & Recreation Master Plan workshop #3
204 online surveys / <i>any paper surveys?</i> 3. Community Needs Assessment: June 4. Recommendations & CIP: June/July 5. Policy Review: June | <ol style="list-style-type: none"> 6. Operations and Maintenance: June/July 7. Financial Review: June/July 8. Draft Report: July 9. Final Report: August |
|--|--|

II. TRAILS MASTER PLAN

- A. Project schedule (handout)
- B. Workshop #3 summary report (handout)
- C. Website update screenshots (handout)

III. PROJECT WEBSITES

- A. Trails Master Plan: Website launched Feb. 6: ~~2,054~~ **2,830** views/~~20~~ **21** feedback comments.
- B. Parks & Recreation Master Plan Update: Website launched Feb.29: ~~1,455~~ **1,671** views/~~38~~ **38** feedback comments
- C. City to schedule *one more post/announcement for each project after the workshop #3 results are posted to solicit any more feedback comments*. RJM to provide sample text.

ACTION ITEMS FOR JUNE

1. CITY to return all comments on parks, recreation facility, and program inventory.
2. CITY to send email to Murrieta Valley Pony Baseball?
3. CITY to provide Public Works Dept. contact.
4. CITY/Public Works Dept. to provide list of deferred maintenance park/recreation facility projects.
5. RJM to provide final inventory map exhibits for parks, recreation facilities, and trails.
6. RJM to provide draft CPSC's.
7. RJM to provide draft of local trends analysis.
8. RJM to provide PRMP workshop #3 summary report and website update.
9. RJM to include Jarrett/Planning in July meeting to discuss Los Alamos Hills Sports Park.
10. Schedule future monthly review meeting: July



**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN**

**Project Review Meeting Agenda
July 22, 2024 at 2:00 PM to 3:00 PM**



I. PARKS AND RECREATION MASTER PLAN UPDATE

- A. DRAFT Facility and Program Community Needs Assessment (handouts)
 - 1. Review draft community needs assessment charts.
 - 2. Discuss Opportunity Sites and New Planned Projects:
 - a. Los Alamos Hills Sports Park
 - b. New Dog Park; Playground Improvements
 - c. Pickleball Courts
 - d. Open Space inventory vs. undeveloped park acreage
- B. DRAFT CPSC's from Multimodal Survey (handout)
- C. Pending Tasks:
 - 1. Sports Organization Surveys: move forward without Basketball and Pony Baseball?
 - 2. Schools Inventory: emailed on 7/2/24, city to return comments.
 - 3. Workshop #3 and Website Update: approved?
 - 4. Program Assessment: approved?
 - 5. Playground Lifecycle Spreadsheet: with date/year installed available?
- D. Project Schedule (handout)

<ul style="list-style-type: none"> 1. Existing Conditions Analysis: <ul style="list-style-type: none"> a. CPSC's: June July b. Local Trends Analysis: June July 2. Community Needs Assessment: June July 3. Recommendations & CIP: June/July August 4. Policy Review: June July 	<ul style="list-style-type: none"> 5. Operations and Maintenance: June/July August 6. Financial Review: August 7. Draft Report: August 8. Final Report: Sept.
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II. TRAILS MASTER PLAN

- A. Need city comments on 6/26 memorandum. Any questions?
- B. Project schedule (handout)
 - 1. Recommendations: ~~June~~ July
 - 2. Draft Report: August
 - 3. Final Report: August 23 or September

III. BINDER ARTWORK (handout)

ACTION ITEMS FOR JULY/AUGUST

- 1. CITY to provide comments/direction on Trails Master Plan recommendations and text for report.
- 2. CITY to approve website update, workshop #3 summary, and program assessment.
- 3. CITY to provide comments on the school inventory.
- 4. RJM to provide final amenity inventory matrix and park profile sheets.
- 5. RJM to provide draft CPSC's for sports facilities.
- 6. RJM to provide draft of local trends analysis.
- 7. RJM to provide draft of operations and maintenance plan.
- 8. RJM to provide draft of General Plan review.
- 9. RJM to provide draft of financial review.
- 10. Schedule future monthly review meeting: August



**CITY OF MURRIETA
PARKS AND RECREATION MASTER PLAN UPDATE
& TRAILS MASTER PLAN
Project Review Meeting Agenda
August 19, 2024 at 2:00 PM to 3:00 PM**



- I. FOLLOW UP FROM LAST MEETING ON 07/22/24:**
 - A. Revised CPSC's from Multimodal Survey (handout)
 - B. Any comments on the Community Needs Assessment Charts?
 - C. Binder artwork: need city comments/approval to order binder
- II. DRAFT CPSC'S (SPORTS)**
 - A. Review Surplus/Deficits (handout)
 - B. School Inventory (handout) – *city to approve*
- III. LOCAL TRENDS ANALYSIS** (handout)
- IV. OPERATIONS AND MAINTENANCE PLAN** (handout)
- V. PARKS & RECREATION MASTER PLAN PROJECT SCHEDULE** (handout)
 1. Recommendations & CIP: August
 2. Financial Review: August
 3. Draft Report: August
 4. Final Report: September
 5. Public Meetings: October 8 (Joint Commission) and Nov. 19 or Dec. 3 (City Council)
- VI. TRAILS MASTER PLAN PROJECT SCHEDULE** (handout)
 1. Draft Report: August
 2. Final Report: September
 3. Public Meetings: October 8 (Joint Commission) and Nov. 19 or Dec. 3 (City Council)

ACTION ITEMS FOR AUGUST

1. CITY to provide comments on the school sport field/court amenity inventory, CPSC's, local trends analysis, and operations & maintenance plan.
2. RJM to provide proof of websites update for city review.
3. RJM to provide draft of financial review.
4. RJM to provide draft report and appendix for both projects by August 30.
5. Schedule future monthly review meeting: September 23 (after draft report delivered and 2-3-week city staff review period)



INFORMATION REQUEST MEMO

DATE: Updated February 5, 2024
TO: CITY OF MURRIETA
FROM: RJM Design Group
SUBJECT: Parks and Recreation Master Plan Update / Trails Master Plan

Bold/Italic = Received by RJM

Please find a list of information requested by RJM Design Group related to the Murrieta Parks and Recreation Master Plan Update and the Trails Master Plan.

PARKS AND FACILITIES

1. ***Park and amenity listing and city parks and trails map.***
2. ***Square Footage and Floor plans for:***
 - a. ***Murrieta Teen Center***
 - b. ***Senior Center Fitness Center***
 - c. ***Community Center and Senior Center***
3. ***List of Sports Organizations that utilized city parks and school recreation sites for Spring Season 2023 and Fall Season 2023***
4. ***Existing Park improvement plans or conceptual sketches for:***
 - a. ***Sykes Ranch Park***
 - b. ***Glen Arbor Park***
 - c. ***Los Alamos Hills Sports Park Phase II***
5. ~~County parks list, if applicable~~
6. ***Acreage and location of any undeveloped city-owned park property including:***
 - a. ***Pioneer Park Phase 2***
 - b. ***Los Alamos Hills Sports Park Phase II***
 - c. ***Bear Creek Airport***
 - d. ***Calle San Vicente Open Space***
7. ***List of any opportunity sites (vacant publicly owned land, open space, etc.) if available.***
8. ***List of HOA's with private parks (if available)***
9. ***Undeveloped park master plans or conceptual sketches.***
10. ***A list of all the organized sports leagues, youth and adult, (along with a contact name, email and phone) and which fields or courts in the city are currently utilized.***
11. ***Number of dedicated fields—soccer, baseball, softball, and other sports. Please identify lighted fields.***

TRAILS

- 12. GIS Data**
- ~~13. Undeveloped trail master plans or conceptual sketches.~~
- ~~14. Neighborhood/Non-Official Trails~~
- ~~15. Information on Trail Parking Usage~~
- 16. Murrieta Creek Regional Trail (MCRT) Plan.**
- 17. Murrieta's Interim Trail (MCRT).**
- 18. Connections to Regional Trail Network (e.g. Ram Ranch and Greer Ranch)**
- 19. Any existing trail access and parking amenity information.**

POLICIES/EXISTING REPORTS

- 20. General Plan.** <https://www.murrietaca.gov/303/General-Plan-2035>
- 21. PDF of most recent Parks and Recreation Master Plan.**
- ~~22. Link to most recent Youth Master Plan, if any.~~
- ~~23. Link to most recent Senior Services Master Plan, if any.~~
- 24. List of Joint Use agreements with Murrieta Valley Unified School District for use of facilities or programming.**
- 25. Lease agreements for Hunt Field for Little League, Lease agreement for Little Hunt House for Museum, agreement for use of Mountain Pride Park MOU Rattlers and City, Boys and Girls Club Lease agreement, Lease with JACC and CO for portion of EQ Park, and lease with Hulen and Betty Darby for Stud Ranch.**

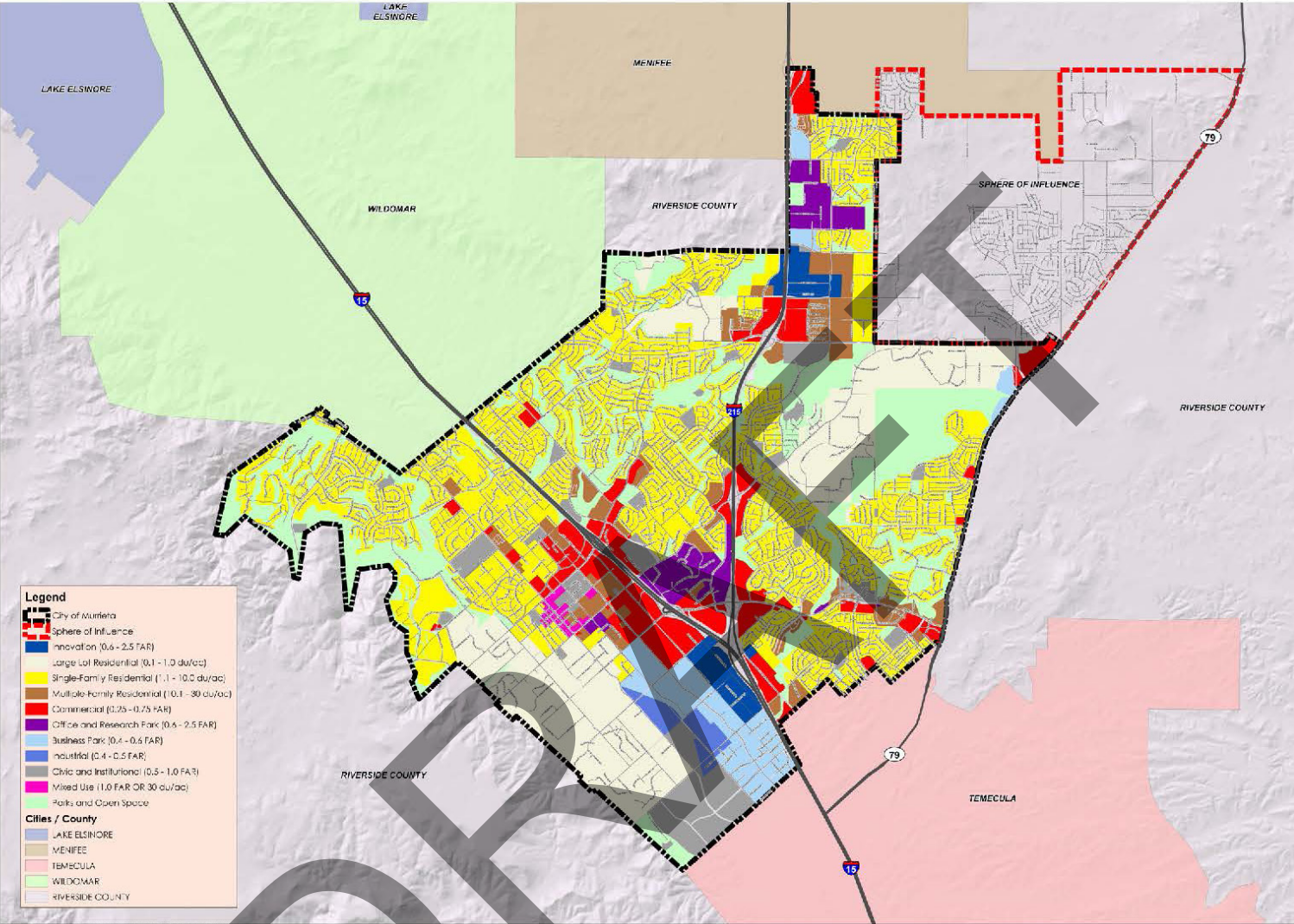
RECREATION PROGRAMS

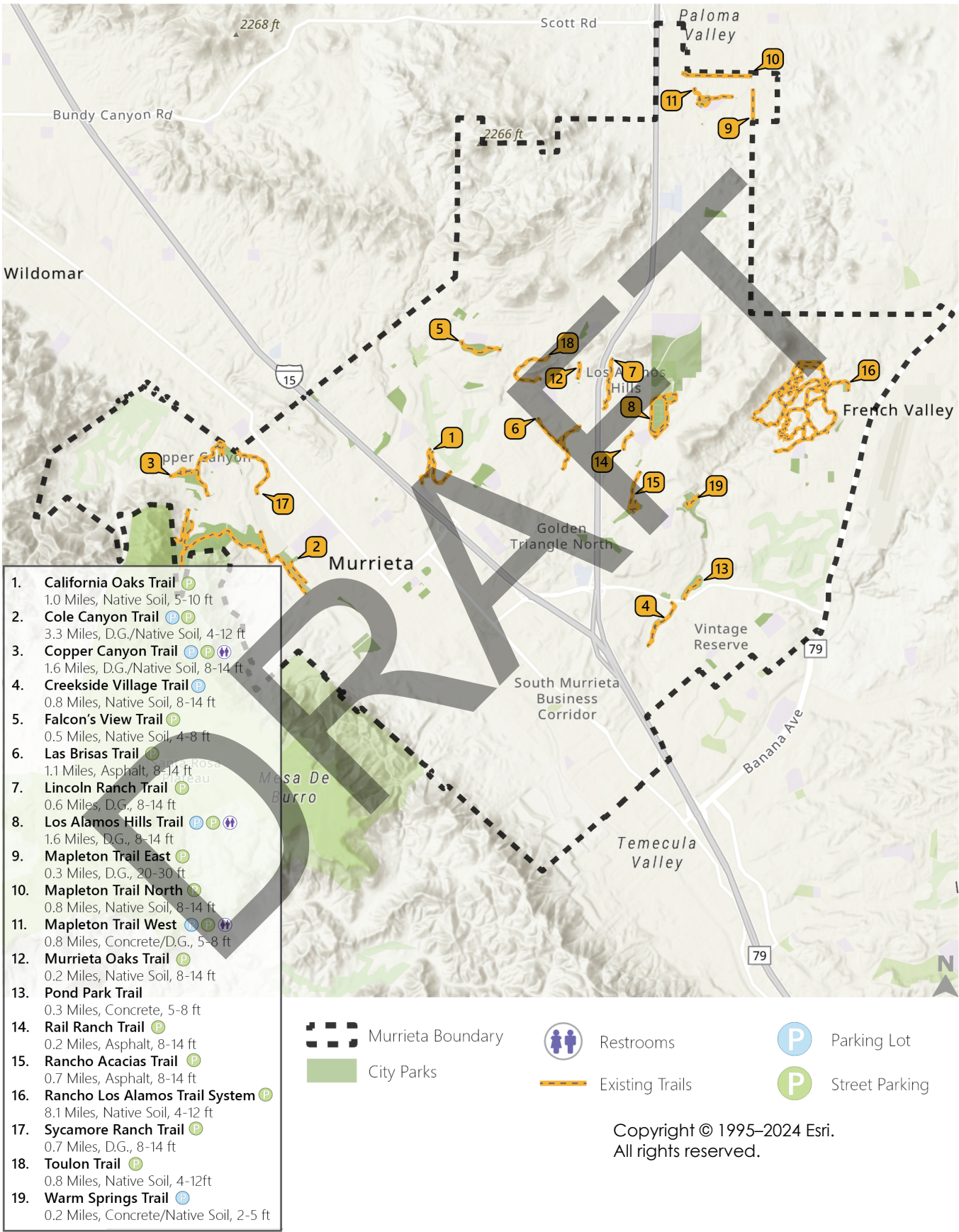
- 26. Recreation Program Guides for the past 2 years—electronic copies.**
- 27. Class Registration for the past 3 years include:**
 - a. Attendance**
 - b. Ages Served**
 - c. Frequency of Programs**
- ~~28. Contact listing for community organizations.~~
- ~~29. List of special interest groups, contact person and phone number.~~
- 30. Do you have a volunteer program?**
Yes, the City has a volunteer program and a webpage to access these services. Volunteer opportunities appear to be available with special events, the trail program, with activities of the Youth Advisory Committee, for the Youth Center, and with Fire and Police.
- 31. Do you have a charitable 501(c)(3) Foundation?**
Yes, the City of Murrieta has established a foundation for fundraising, called the City of Murrieta Foundation. Note: The Library has a 501c3, the Murrieta Public Library Foundation.
- 32. Do you have a Public Art program?**
They City is developing a Public Art Program. The City listed a Public Art Program in development among its accomplishments for FY 2023/24.
- 33. Lease agreement for Alta's Garden Cultivating Inclusion Lily's House and MOU – Cultivating Inclusion for Community Garden.**
- ~~34. Do you have a scholarship program for recreation programming? If so, please provide the details.~~
- 35. Community Services Commission overview, parks and recreation overview, Community Services Commission purpose, Community Services Commissioners and terms, duties of Community Services Commission, goals and objectives of Community Services Commission, and MMC chapter 2.40 Parks and Recreation Commission.**

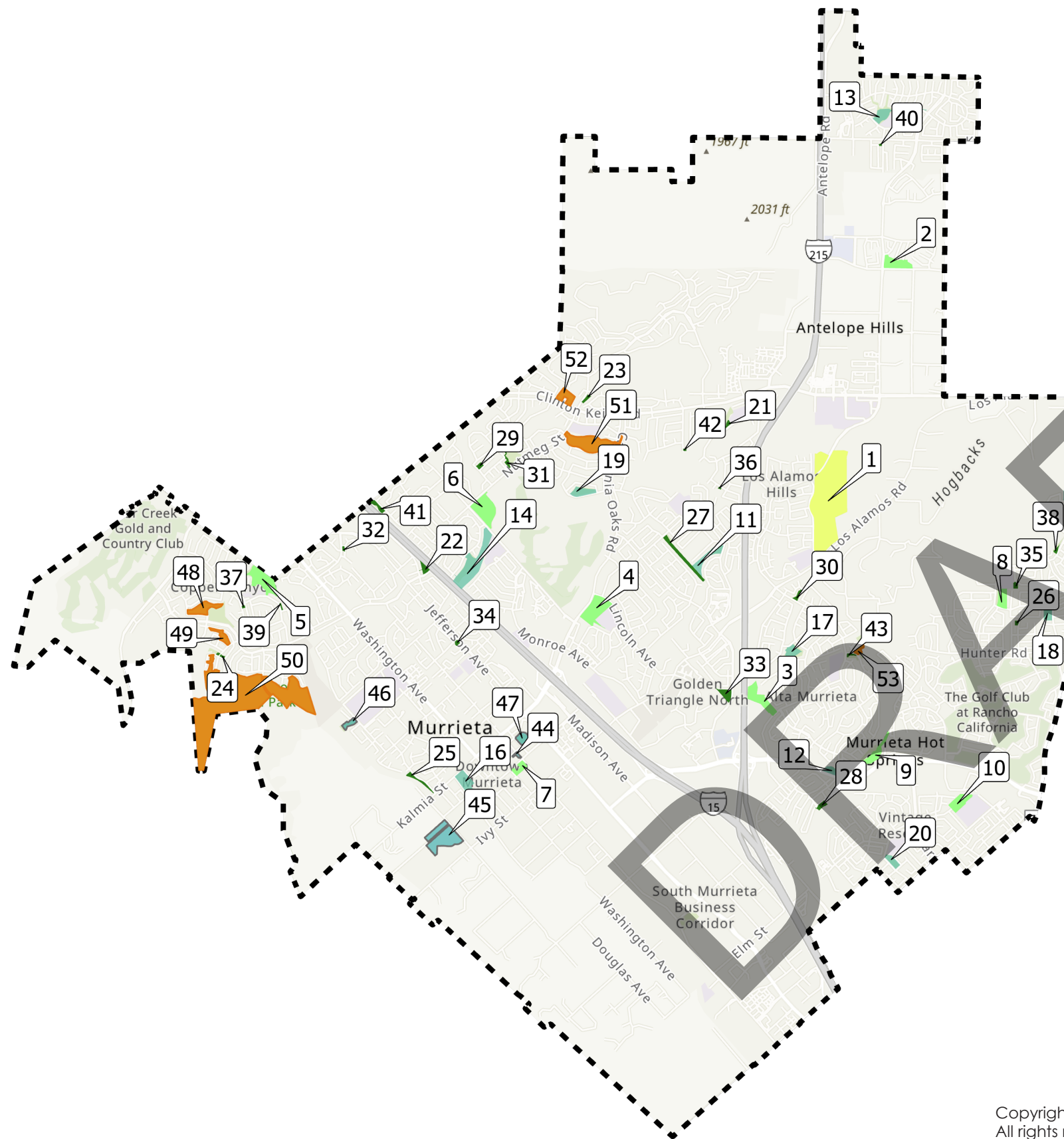
FUNDING/FINANCE

- 36. ***FY24-28 CIP budget book and FY 23-27 CIP budget book***
- 37. ***Economic Development Strategic Plan.***
- 38. ***Economic Development Explore-Murrieta-Facts.***
- 39. ~~List of grants applied for and awarded for last three years.~~
- 40. ***Fee schedule approved by City Council including development fees, Quimby, TOT, and other park, recreation, open space related fees.***
- 41. ***Development Mitigation fees.***
- 42. ***Copy or link to most recent department budget. Include for most recent two years:***
 - a. ***Adopted FY 24-25 operation budget***
 - b. ***Annual comprehensive financial report for fiscal year ending in June 2022***

DRAFT







Murrieta Parks

City-Wide Parks

1 - Los Alamos Hills Sports Park

Community Parks

2 - Alderwood Park

3 - Alta Murrieta Sports Park

4 - California Oaks Sports Park

5 - Copper Canyon Park (Upper and Lower)

6 - Glen Arbor Park

7 - Hunt Park

8 - Mira Mosa Park

9 - Pond Park

10 - Torrey Pines Park

Neighborhood Parks

11 - Barratt Park

12 - Firefighters Park

13 - Mapleton Park

14 - Mountain Pride Park

15 - Northstar Park

16 - Pioneer Park

17 - Rancho Acacia Park

18 - Shady Maple Park

19 - Valley Vista Park

20 - Vintage Reserve Park

Neighborhood Play Areas

21 - Antelope Hills Park

22 - Antigua Park

23 - Blackmore Ranch Park

24 - Calle Cipres Park

25 - Calle Estancia Park

26 - Carson Park

27 - Century Park

28 - Creekside Village Green Park

29 - Crystal Aire Park

30 - Eastgate Park

31 - Echo Canyon Park

32 - Grizzly Ridge Park

33 - Meadowridge Park

34 - Montafino Park

35 - Monte Vista Park

36 - Oak Terrace Park

37 - Oak Tree Park

38 - Palomar Park

39 - Rosewood Park

40 - Springbrook Park

41 - Sycamore Park

42 - Toulon Park

43 - Whitewood Park

Special Use Parks

44 - B Street Station Park

45 - Murrieta Equestrian Park

46 - Sykes Ranch Park

47 - Town Square Park

Nature Parks

48 - Bear Valley Park - 1

49 - Bear Valley Park - 2

50 - Cole Canyon Park

51 - Falcons View Park

52 - Oak Mesa Park

53 - Warm Springs Park

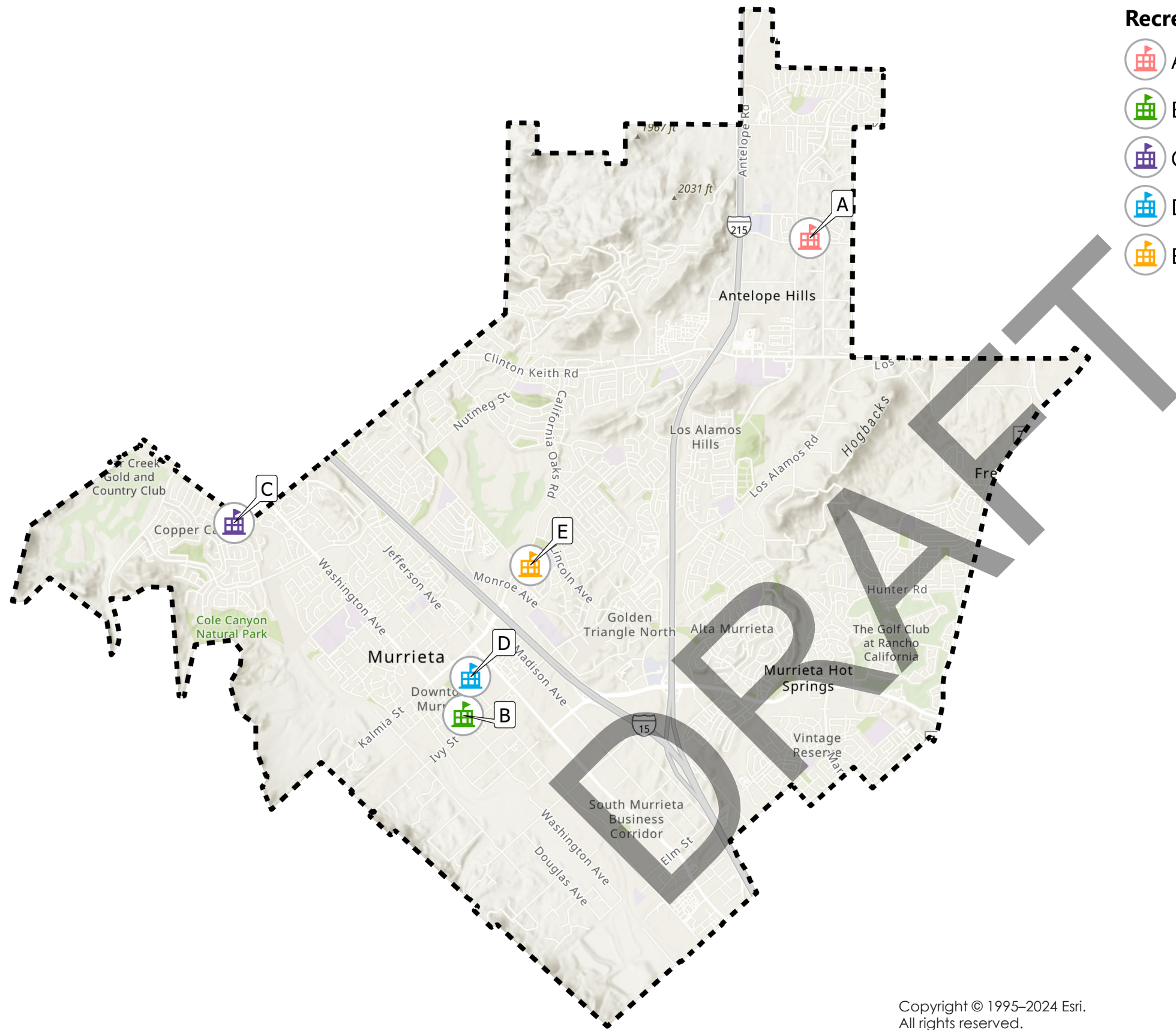
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City Parks Map

0 0.5 1 2 Miles

City of Murrieta - California



Recreation Facilities

-  A - Alderwood Park Club House
-  B - Community Center
-  C - Copper Canyon Recreation Room
-  D - Senior Center
-  E - Youth Center



Facilities Map



City of Murrieta - California

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[illegible]

(I) = Indoor
 *= Portable Restroom



Los Alamos Hills Sports Park



Alderwood Park



Alta Murrieta Sports Park



California Oaks Sports Park



Copper Canyon Park (Upper and Lower)



Glen Arbor Park



Hunt Park



Mira Mosa Park



Pond Park



Park Amenity Inventory

- | | | | |
|--------------------------|-----------------------------|-------------------------|---------------------------|
| Baseball Field (1) | Dog Park (under 35 lbs) (1) | Parking Lot (1) | Restrooms (1) |
| Concessions Building (1) | Fence (6) | Picnic Shelter (1) | Signage Park Entrance (1) |
| Dog Park (35 lbs+) (1) | Open Play Area (1) | Playground (Shaded) (1) | Walking/Jogging Loop (1) |

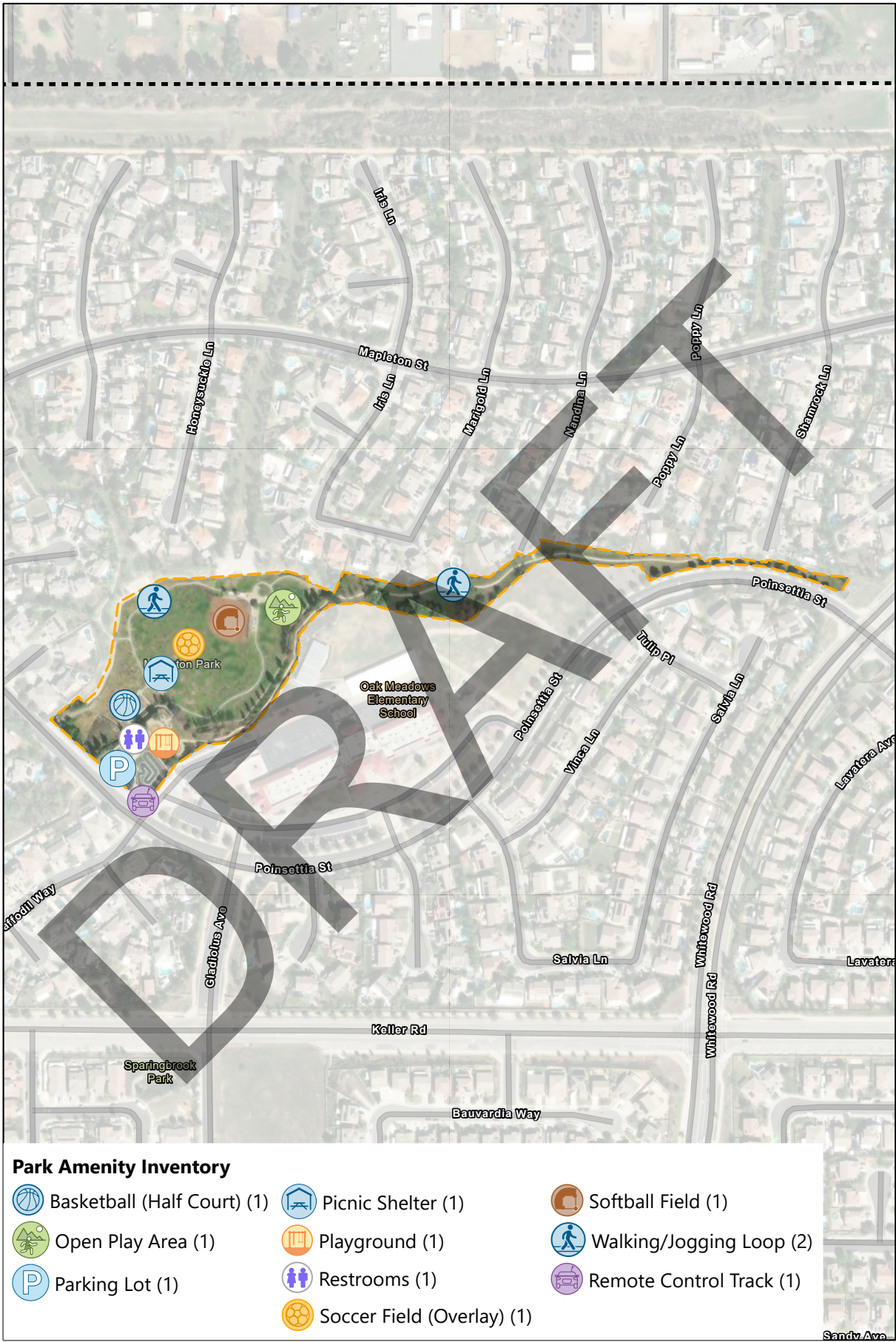
Torrey Pines Park



Barratt Park



Firefighters Park



Mapleton Park



Mountain Pride Park



Northstar Park



Pioneer Park



Rancho Acacia Park



Shady Maple Park