

Chapter 2.32

BOARDS AND COMMISSIONS GENERALLY

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2.32.010 Commission and alternate appointments.

A. Unless otherwise specifically provided in this code or by state law, all city board and commission appointments, except for ex officio members where applicable, shall be made by the city council in January, following the election of city council members.

B. The city council may select up to two alternate commissioners for each commission in addition to the established commission membership. Initially and thereafter when necessary, alternate commissioners will be selected in January, following the election of city council members. In the event the city council appoints two alternate commissioners to any commission, the alternates shall be designated first alternate and second alternate by the city council.

C. Alternate commissioners shall not become permanent members of their designated commission except by the filling of a vacancy pursuant to Section 2.32.020.C. Alternate members are not eligible to serve as chair or vice chair until they fill a vacancy. Alternates are encouraged to attend their designated commission meetings; they are non-voting members, and they are not counted for quorum purposes. Alternate commissioners shall possess all the qualifications of other commissioners.

D. Unless otherwise provided by law, or by ordinance or resolution of the city council, all members of any board or commission of the city appointed by the city council shall be initially, and during their incumbencies, registered voters within the incorporated city limit boundaries of the City of Murrieta, and shall not at or during incumbency be an employee of the city. (Ord 529 § 1, 2018; Ord. 3 § 1 (part), 1991: prior code § 2.04.060)

2.32.020 Terms, vacancies.

A. Terms.

1. Appointments, except the youth member on the Parks and Recreation Commission, shall be for four-year terms, commencing after city council members take office following the general municipal election in November of even numbered years.

2. The term of an alternate commissioner shall also be four (4) years.

3. In order to transition from a three-year term cycle to a four-year term cycle and to synchronize with the city council member election cycle, those commissioner terms scheduled to expire June 30, 2018 and June 30, 2019, shall expire in January 2019. Commissioner terms scheduled to expire June 30, 2020, shall expire in January 2021.

4. This rule shall not, however, apply in regard to a newly established board or commission to which initial appointments are made. Such initial appointments shall last until the appointment process in January following the next general municipal election.

5. Commissioners may only be removed by a vote of the city council.

6. Any person who has served substantially two full consecutive terms shall not be reappointed to the same board or commission until at least the time equal to one full term has elapsed.

B. Absences. If a commissioner is absent from three consecutive regular meetings without being excused by the commission, or is absent for any reason from more than six (6) regular meetings in any period of twelve (12) months, the office of such commissioner shall thereupon become vacant and shall be filled with any existing alternate commissioner. Except in cases where the mayor, city council member, or city council are not the appointing authority, no person shall be appointed to and serve substantially more than two full consecutive terms upon any single board or commission.

C. Vacancies.

1. If a vacancy in any commission occurs, other than by expiration of term, such vacancy shall be filled by the alternate commissioner selected by the city council during the most recent selection process. If there are two alternate commissioners for the commission on which there is a vacancy, the vacancy shall be filled by the first alternate. The second alternate commissioner will then be designated first alternate. Any alternate appointed pursuant to a vacancy shall serve the remaining term of the seat being filled. Vacancies that occur when no alternate is available for appointment shall be replaced pursuant to Section 2.32.020.C.2. (below).

2. In accordance with Government Code Section 54974 (Maddy Act), a notice of all unscheduled commission vacancies for which no alternate commissioner is available shall be posted in the office of the city clerk and at the public library, not

earlier than 20 days before or not later than 20 days after the vacancy occurs. Final appointment to the commission shall not be made for at least 10 working days after the posting of the notice in the city clerk's office.

(Ord. 529 § 2, 2018; Ord. 417 § 1, 2009; Ord. 224 § 1, 2000; Ord. 3 § 1 (part), 1991: prior code § 2.06.010)

2.32.030 Chairpersons, vice-chairpersons—Selection—Terms.

A. Chairpersons, vice-chairpersons - Selection. Unless otherwise provided by law, or by ordinance or resolution, each board and commission of the city shall annually at its first meeting held in February or thereafter, choose one of its number as chairperson and one as vice-chairperson. Each chairperson and vice-chairperson shall have authority and perform such duties as are commonly associated with their respective titles, or as may be specially prescribed by law or by the bylaws or other rules of the board or commission. Vacancies in either such position occurring prior to February may be filled as in the first instance, and a new chairperson or vice-chairperson may be chosen at any time by majority vote of all members of the board or commission.

B. Terms for board/commission chairs. To provide opportunity for professional growth for all board and commission members, the tenure of board/commission chairs is limited to two years. However, the board/commission may make a finding of exceptional circumstances to extend the service of an existing chair for a subsequent year.

(Ord. 529 § 3, 2018; Ord. 402 § 1, 2007; Ord. 3 § 1 (part), 1991: prior code § 2.06.020)